

EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Mr Nicholas Clemens
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MINUTES OF MEETING on MONDAY 3 AUGUST 2015 of

East Horsley Parish Council Planning & Environment Committee

In the Agnes Conisbee Room, East Horsley Village Hall, Kingston Avenue, East Horsley at 7.30pm

Present: *Stephen Groom (SG)(Chair), Aileen Aitcheson (AA)(Vice Chair), Robert Taylor (RT), Olaf Karlsen (OK), Andrew Franklin(AF) and Keith Noble (KN)*

- 1 Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
None
- 2 Register of Interests – To declare any amendments (*members are reminded that any amendments must also be notified in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford, GU2 4BB*).**
None
- 3 Declaration of Gifts or hospitality over £25.**
None
- 4 To formally approve the Minutes of the meeting of this Committee on 21/7/15.**
Approved
- 5 To Approve the Date of the Next Meeting Of The Committee**
The next meeting scheduled for the Planning & Environment Committee to be on **Monday 24 August 2015** at 7.30pm in the Agnes Conisbee Room, East Horsley Village Hall.

SG and AA apologise in advance.
AF also apologised.
RT, OK and KN will agree between them who will chair and send out the full agenda.
It was believed that from today no hard copy application plans would be supplied. RT would liaise with Nick Clemens regarding his providing one hard copy set for the next meeting.
- 6 Consideration of Applications received since the previous meeting**

6.1 Single storey side extension with two first floor extensions together with dormer windows.

Two Beeches, Forest Road, East Horsley, Leatherhead, KT24 5ER

Ref. No: 15/P/01258 | Received: Fri 03 Jul 2015 | Validated: Fri 03 Jul 2015 | Status: Registered

Decision: no objection, but the Committee suggested that due to the dangerous location conditions be imposed preventing the parking of lorries and cars of workers on Forest Road in the immediate vicinity of the site and requiring the siting of a warning sign on Forest Rd 50 yards before the site in each direction

6.2 Single storey rear extension.

Saulire, Guildford Lodge Drive, East Horsley, Leatherhead, KT24 6RJ

Ref. No: 15/P/01335 | Received: Fri 10 Jul 2015 | Validated: Fri 10 Jul 2015 | Status: Registered

Decision: no objection

6.3 Cherry Tree - crown reduce by 2m and eventually fell due to fungal infection. T1 Apple Tree - Fel...

St Martin's Church, Ockham Road South, East Horsley, KT24 6RL

Ref. No: 15/T/00145 | Received: Fri 10 Jul 2015 | Validated: Fri 10 Jul 2015 | Status: Registered

Decision: objection The Committee was disappointed with the unsatisfactory condition of the application in terms of (1) as regards the cherry tree, the contradiction between the indication that the trimming and eventual felling was due to fungus but the failure to tick the box to indicate that the tree was diseased or to provide any evidence supporting the assertion as to the presence of fungus (2) again as regards the cherry tree the vagueness of the indication that felling may be necessary at some point so that it was unclear whether the application was for permission now to fell later (3) the failure to provide any clear reason for the other proposed tree felling other than a reference to the clearing of vegetation for a car park which may or may not have been intended to include the trees and (4) the failure to indicate on the sketch map where the car park referred to was located and whether it was an existing car park or a proposed new car park.

6.4 Crown reduce two mature Oak trees (A & B) by 30% located in the front garden (P1/201/152)

Gillan, Woodland Drive, East Horsley, Leatherhead, KT24 5AN

Ref. No: 15/T/00139 | Received: Tue 07 Jul 2015 | Validated: Tue 07 Jul 2015 | Status: Registered

Decision: no objection

7 Recent GBC decisions

Moncrieff, Green Dene Application 15/P/00727: Refused We objected.

However from the Officer's Report it seemed that GBC Planning had not received our objection before the decision was made.

SG agreed to follow this up with Nick to find out why this had occurred.

Journeys End, Chalk Lane App 15/P/00129 An appeal had been lodged with the Secretary of State in respect of GBC's refusal. We had objected.

8 Enforcement update

See attached reports of matters currently under investigation.

The Committee was disappointed to note the number of cases that had been under investigation for over a year.

This would be on the agenda for the next biannual meeting with GBC Planning.

SG would make contact with a suitable person there to start the process of arranging the next meeting. The agenda for the next P&EC meeting would include discussion of other agenda items.

9 Neighbourhood Plan project update

RT confirmed the overall 52% response rate to the Household Survey. RT had circulated data indicating the respective response rates of roads in the village, from which lessons would be drawn for any future surveys.

10 Discussion re: procedure for approval of draft minutes

SG confirmed it was his normal practice to circulate the draft minutes the day following each meeting and unless there was any particular urgency to ask for comments within 48 hours. The meeting was happy to continue with this approach.

The meeting adjourned at 8.30 pm