

EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Nicholas Clemens
East Horsley Parish Council Office, Kingston Avenue, EAST HORSLEY, Leatherhead KT24 6QT
www.easthorsley.info Telephone: 01483 281148 e-mail parishcouncil@easthorsley.org

Draft as of 14th February 2025

Minutes of the Meeting of the Parish Council held in the Club Room East Horsley Village Hall 10th February 2025 at 7.30pm

ATTENDANCE: Councillors; Robert Taylor (Chair), Aileen Aitcheson, Andrew Franklin, Colin Carmichael, Holly Haling, Chris Hampson, Sylvia Igglesden, Anna Mitchell, Juliet Robinson, SCC Councillor Dennis Booth, GBC Councillor Catherine Young and five members of the public.

- 136. To Receive and Accept Apologies for Absence in accordance with LGA 1972, Sch12, Para 40**
1. Received from Councillor Steve Harvey
- 137. Declaration of Disclosable Pecuniary Interests (DPI's) by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and any Non-Pecuniary Interests in accordance with the Parish Council's Code of Conduct**
2. None
- 138. To Agree and Sign the Minutes of the Previous Meeting held on the 6th January 2025**
3. The minutes of the previous meetings were agreed as an accurate record. The Chair signed them.
- 139 To Co-Opt a Councillor**
4. The Councillors voted unanimously to Co-Opt Anna Mitchell, and they signed the Acceptance of Office and joined the Council.
- 140 Chair's Comments**
5. The Chair Announced the death of former Councillor and Parish Chair Peter Blackbourn and offered the Council's condolences to his wife Maria and reported that an obituary would be published in the Spring Newsletter from Stephen Skinner a contemporary councillor of Peter's.
- 141. SCC and GBC Update**
6. SCC Cllr. Dennis Booth, announced: -1/ Surrey County Council will be resurfacing Ockham Road South, and Station Parade, this year but the specific dates for this have yet to be formalised, 2/ The Surrey County Council 2025 Elections were being suspended for one year as part of the Governments published English Devolution White Paper
 7. GBC Cllr. Catherine Young, brought to the attention of the meeting fake QR codes that are appearing in GBC Car Parks which is an attempt to trick people to hand over their card details, she also advised changes regarding the Local Plan and that the information was contained in her e-mails sent prior to the meeting,
- 142. Public Participation**
8. Stephen Groom and Alan Gilbertson from the Railway Task Group, announced details of an event being held on Saturday 12th April 2025 the Big Horsley Station Happening to celebrate the station's first 140 years, 200 years of rail travel in Britain, and 100 years since the New Guildford Line was electrified.

143. Planning and Environment Matters

9. The Council reviewed the report on Planning & Environment Committee Meetings held since their previous council meeting, from the 7th January to the 20th January (Appendix 1)

144. Financial Matters

10. The list of payments issued since the previous meeting were approved, total being GBP14,326.44 (Appendix 2)
11. Update on Storeroom funding has been obtained by GBC from Taylor Wimpey S106 now waiting for their credit to our Bank Account
12. Q3 Reconciliation Report had been reviewed by Councillor Colin Carmichael, and all was found to be complete and to his satisfaction

145. To Agree the Appointment of Hilary Gullen as the Clerk & Responsible Financial Officer

13. The Personnel Committee received six initial applications three people wanted to continue after receiving the Job Description one had a preliminary and decided not to proceed, two others continued until the decision was made to appoint Hilary Gullen former Parish Councillor as she had extensive experience in local government and was prepared to complete the CiLCA qualification

146. To Agree the Future of the Telephone Kiosk at Kingston Avenue

14. Cllrs. Aileen Aitcheson, Andrew Franklin, and Anna Michell, was against the removal of the telephone kiosk and will come back to Council with further proposals.

147. Horsley Heritage Group Blue Plaque Scheme Update

15. Chair Robert Taylor, advised that the initial Blue Plaque Scheme has been abandoned because this required Guildford Borough Council Planning approval which would be too expensive, and that the Group were now exploring other types of insignia that could be used to identify the properties, the Group is also going to have a stand at The VE Day celebrations to be held at West Horsley Place.

148. To Discuss Horsley to Effingham Footpath

16. Cllr Juliet Robinson asked that this item be rolled over to the next Parish Council Meeting on Monday 10th March when she would have more details of Surrey County Council's plans to share.

149. To Discuss Establishing a Youth Council

- 17, This was proposed by Cllr. Chris Hampson and should be like the one in West Horsley, it was agreed that the Chair, (Being Chris Hampson was a new Cllr), would contact his counterpart at West Horsley to progress this further

150. Annual Parish Meeting Update

18. In the absence of Steve Harvey, Chair of the Communications and Events Group it was advised that the meeting is being held on Friday 2nd May at 7:30pm in the Village Hall, with the new Guildford MP Zoe Franklin in attendance, further details of the event will be provided at the next Parish Council Meeting.

151. Task Group Progress Reports

19. Community, Events and Communications (*Steve Harvey*) – The Spring Newsletter will be delivered on the week commencing 10th March, with a VE Day Supplement and Horsley Big Day Out preview.

20. Climate Change (*Sylvia Igglesden*) – Next meeting the 17th February and the Group has three projects for 2025: - 1/ Plastic Free Horsley's, 2/ Walking for wellbeing, 3/ Up-to- date carbon footprint for the Horsleys.
21. Road Safety and Maintenance (*Andrew Franklin*) – Uneven stretches of pavements have now been repaired on Ockham Road South. Double yellow lines have been now painted at Effingham Junction Station, the water on the steps at Horsley Station was now being investigated by Harry Riley from Network Rail. Responses from Surrey Highways are increasingly hard to elicit.
22. Village Appearance (*Aileen Aitcheson*) – The next meeting will be Thursday 6th March
23. Countryside (*Juliet Robinson*) – Meetings have been scheduled with Surrey Wildlife Trust & Woodland Trust to discuss various projects planned for 2025 and the status of funding applications.
24. Railway (*Andrew Franklin*) – Information regarding The Big Horsley Station Happening have been detailed in the Public Participation item 142
25. Horsley Heritage Group (*Robert Taylor*) – Two Heritage Trail walks are being finalised one for East Horsley and the other West Horsley, these are to be self-guided and will feature properties of significant interest

152. Project Groups Significant Update Report

26. The Padel Tennis project is continuing. A positive meeting has been held with Guildford Borough Council Parks & Development team regarding use of the land for padel.

153. Report on External Meetings

27. No External Meetings have been attended.

154. To Approve the Date of the Next Meeting of the Council

28. The meeting is scheduled for Monday 10th March 2025 starting at 7.30pm in The Clubroom of East Horsley Village Hall KT24 6QT, with apologies for absence received from Sylvia Igglesden in advance.

Kevin Jenkins, Assistant Parish Clerk

14th February 2025

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Appendix 1: **PLANNING & ENVIRONMENT COMMITTEE Report** **New planning applications considered by the Committee** **from the 7th January to the 20th January 2025** and dealt with under delegated authority:

Planning Application	Committee Response
Land rear of, Pine View, Forest Lane, East Horsley, KT24 5HU Ref. No: 24/P/01811	No Objection
13 Old Lane, Ockham, Guildford, Cobham, KT11 1NW Ref. No: 24/P/01827	No Objection
Land rear of Pineview & Poplars, Forest Lane, East Horsley, KT24 5HU Ref. No: 24/P/01812	No Objection
Tokara, Glendene Avenue, East Horsley, Leatherhead, KT24 5AY Ref. No: 24/P/01704	No Objection
Thistledown, Oakwood Drive, East Horsley, Leatherhead, KT24 6QF Ref. No: 24/P/01842	No Objection
Forest Cottage, Forest Road, East Horsley, Leatherhead, KT24 5BB Ref. No: 24/P/01863	No Objection
Gorongoza, Forest Close, East Horsley, Leatherhead, KT24 5BU Ref. No: 25/P/00020	No Objection

Application Decisions

Reported by Guildford Borough Council from 23rd December 2024 to 31st January 2025

Only applications approved by Guildford Borough Council to which the Parish Council had objected, and applications refused by GBC or withdrawn, are reported here

Reference	Location	P&EC Response	GBC Decision
24/P/00844	Brook Cottage, Pine Walk, East Horsley, Leatherhead, KT24 5AG	Objection	Withdrawn

Appeals Submitted or Decided from 23rd December 2024 to 31st January 2025
Nil Return

Reference	Location	Proposal	Appeal Date	Appeal Decided	Outcome
N/A	N/A	N/A	N/A	N/A	N/A

Appendix 2: PAYMENTS APPROVED 1st December to the 31st December 2024

Payment Type	Date	Payee	Reason	Amount £	Signatory 1	Signatory 2
Internet	06.12.24	Village Hall	Office Rent	1,727.94	AA	RT
Internet	06.12.24	TCWS	Winter Newsletter	576.00	AA	RT
Internet	06.12.24	Village Hall	Heritage TG, Cupboard	100.00	AA	RT
Internet	06.12.24	Nikki Worsfold	Comms Consultant	1,400.00	AA	RT
Internet	06.12.24	Simply Print	New Welcome Sign	150.00	AA	RT
Internet	06.12.24	Horsley Community Bus	Henry Smith Grant	250.00	AA	RT
Internet	06.12.24	Holly Haling	Christmas Event Donation	500.00	AA	RT
Internet	12.12.24	Simply Print	Christmas Event Flyers	54.00	AA	RT
Internet	12.12.24	Micro Forest	Planting Hedges in Wellington Meadow	300.00	AA	RT
Internet	12.12.24	Julie Hamshar	Kingston Meadow Toilet Cleaning	1,125.00	AA	RT
Internet	12.12.24	Steve Harvey / Challenge Fencing	Forest Road Footpath	278.86	CC	AA
Internet	19.12.24	Village Hall	PC Meetings Room Hire	144.00	CC	AA
Internet	19.12.24	Holy Haling	Christmas Event Expenses	255.59	CC	AA
Internet	19.12.24	Simply Print	Printing Winter Newsletter	904.00	CC	AA
Internet	19.12.24	Surrey Community Action	Payroll Fees	48.00	CC	AA
Internet	19.12.24	Steve Harvey	Chairman's Thank You Event	1,977.05	CC	AA
Internet	27.12.24	GBC	Car Park Lease	4,536.00	RT	CC
Total				14,326.44		

Standing Orders and Direct Debits Currently in Force

Frequency	Payee	Amount £	VAT reclaimable
Monthly	Surrey County Council - employer and employee pension contributions	£318.00	N/A
Monthly	Scottish & Southern Electricity (SSE) - streetlighting	Variable £160.00	Yes
Monthly	Aerial Direct broadband, VOIP	£56.86	Yes
Monthly	GBC Parking Enforcement	£131.42	Yes
Monthly	Mobile Telephone O2	£13.06	Yes
Monthly	Salaries	£3,355.34	N/A
Monthly	Smile It Office 365 Application	£96.00	Yes
Monthly	Village Hall	583.33	N/A
Annual	Information Commissioner – registration under the Data Protection Act	£35.00	N/A

