

EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Nicholas Clemens
East Horsley Parish Council Office, Kingston Avenue, EAST HORSLEY, Leatherhead KT24 6QT
www.easthorsley.info Telephone: 01483 281148 e-mail parishcouncil@easthorsleypc.org

30th December 2024

To Councillors of the East Horsley Parish Council

You are summoned to attend the Meeting of the East Horsley Parish Council to be in the Clubroom of the Village Hall on Monday 6th January 2025 starting at 7.30pm.

Members of the public and press have a right and are cordially invited to be present at the meeting. There will be an opportunity to address the Council at a time chosen by the Chairman.

Nick Clemens
Parish Clerk

A G E N D A

1. **To accept apologies & reasons for absence in accordance with the LGA 1972, Sch12, Para 40.**
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2. **Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities.**
3. **To Co-Opt a Councillor**
4. **Chairman's Comments**
5. **SCC and GBC Update**
6. **Public Participation.**
 - The meeting will be adjourned for members of the public to make a comment or ask a question on items within the agenda or relevant matters.
7. **Planning and Environment Matters**
 - To receive a report from the Chairman of the Committee.
Applications considered attached – Appendix 1.
8. **Financial Matters**
 - To approve the list of payments amounting to £13631.40 previously authorised by Councillors.
Appendix 2 contains a list of cheques signed by councillors prior to the meeting
9. **To Agree the 2025-26 Precept**
 - The Finance and Risk Committee reviewed the budget for 2024-25 and recommend a precept of £162700 to the council. This represents a band D equivalent council tax of £62.03 this represents a 5% increase on 2024-25.

10. Padel Tennis Project Update

- A paper updating the council on progress with the project seek approval to move to the next stage.

11. To Agree to Expenditure on Road Marking

- Yellow road marking at the entrance to Effingham Junction Station at the junction with Effingham Common Road £525.
- Station Parade Car Park parking bay marking £875.

12. To Agree Expenditure on the Spring Newsletter

- The Communications Task Group would like to include a pull-out VE Day supplement in the spring newsletter. The additional cost will be £150.

13. Annual Parish Meeting Update

14. Chairman's Christmas Party Update

15. Task Group Progress Reports

(Leaders of the group are to brief the council on relevant progress)

- Communications, Community and Events Group (*Steve Harvey*)
- Climate Change Group (*Sylvia Igglesden*)
- Road Safety and Maintenance Group (*Andrew Franklin*)
- Village Appearance Group (*Aileen Aitcheson*)
- Countryside Group. (*Juliet Robinson*)
- Railway Group (*Andrew Franklin*)
- Heritage Group (*Robert Taylor*)

16. Project Groups Significant Update Reports

17. External Meetings

18. To Approve the Date of the Next Meeting of the Council

- The next Parish Council Meeting is scheduled for Monday February 10th at 7.30pm in the Village Hall Clubroom

Nick Clemens Parish Clerk 30/12/2024

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Appendix 1: **PLANNING & ENVIRONMENT COMMITTEE Report** New planning applications considered by the Committee on the 9th December 2024

and dealt with under delegated authority:

Application	Committee Response
Montclair, Norrels Ride, East Horsley, KT24 5EH Ref. No: 24/P/01698	No Objection
Honeysuckle Cottage, Honeysuckle Bottom, East Horsley, KT24 5TD Ref. No: 24/P/01739	No Objection
Glenview, Epsom Road, West Horsley, KT24 6AL Ref. No: 24/P/01626	Objection
Sheepleas House, Epsom Road, West Horsley, KT24 6AL Ref. No: 24/P/00520	Objection

**DECISIONS reported by Guildford Borough Council between
25th November 2024 to the 20th December 2024**

Only applications approved by Guildford Borough Council to which the Parish Council had objected, and applications refused by GBC or withdrawn, are reported here

Reference	Location	P&EC Response	GBC Decision
24/P/01071	Honeysuckle Cottage, Honeysuckle Bottom, East Horsley, KT24 5TD	No Comment	Approved
24/P/01396	Fairmile, Pennymead Rise, East Horsley, KT24 5AL	Objection	Withdrawn
22/P/00461	Little Acre, Old Rectory Lane, East Horsley, KT24 6QH	Objection	Approved

**Appeals Submitted or Decided between 25th November 2024 to the 20th December 2024
Nil Return**

Reference	Location	Proposal	Appeal Date	Appeal Decided	Outcome
N/A	N/A	N/A	N/A	N/A	N/A

Appendix 2: PAYMENTS APPROVED 1st November to the 30th November 2024

Payment Type	Date	Payee	Reason	Amount £	Signatory 1	Signatory 2
Internet	07.11.24	Horsley Community Bus	Heritage Group	24.00	AA	RT
Internet	07.11.24	Nick Clemens	AED Cabinet	405.00	AA	RT
Internet	07.11.24	Bill Kear Agriculture	Wellington Meadow	2,230.80	AA	RT
Internet	07.11.24	Nikki Worsfold	Comms Consultant	840.00	AA	RT
Internet	19.11.24	Catherine Young	CAN Meeting	29.99	AA	RT
Internet	19.11.24	Simply Print	Summer Newsletter	904.00	AA	RT
Internet	19.11.24	Brackendale Trees	Hedge Trimming on A246	1,860.00	AA	RT
Internet	19.11.24	Grace & Flavour	Annual Management Fee	650.00	AA	RT
Internet	19.11.24	DJP Clarke	Cleaning Road Signs	150.00	AA	RT
Internet	19.11.24	Catherine Young	Blue Heart Badges	40.00	AA	RT
Internet	28.11.24	TCWS	Annual web hosting	261.62	CC	AA
Internet	28.11.24	Nick Clemens	Maintenance Equipment	229.99	CC	AA
Internet	28.11.24	Village Hall	Railway Task Grp / Room Hire	20.00	CC	AA
Internet	28.11.24	Cobham Foodbank	Grant on behalf of Henry Smith	400.00	CC	AA
Internet	28.11.24	Howard of Effingham School	Grant on behalf of Henry Smith	700.00	CC	AA
Internet	28.11.24	Raleigh School	Grant on behalf of Henry	350.00	CC	AA
Internet	28.11.24	GBC Rates	Business Rates owed	4,536.00	RT	CC
Total				13,631.40		

Standing Orders and Direct Debits Currently In Force

Frequency	Payee	Amount £	VAT reclaimable
Monthly	Surrey County Council - employer and employee pension contributions	£301.12	N/A
Monthly	Scottish & Southern Electricity (SSE) - streetlighting	Variable £214.80	Yes
Monthly	Aerial Direct broadband, VOIP	£56.86	Yes
Monthly	GBC Parking Enforcement	£131.42	Yes
Monthly	Mobile Telephone O2	£13.06	Yes
Monthly	Salaries	£2475.72	N/A
Monthly	Smile It Office 365 Application	£96.00	Yes
Monthly	Village Hall	583.33	N/A
Annual	Information Commissioner – registration under the Data Protection Act	£35.00	N/A

Agenda: East Horsley Parish Council Meeting 6th January 2025

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11th December 2024

Minutes of a Meeting of the Parish Council Finance & Risk Management Committee held in the Parish Meeting Room, on 11th December 2024 at 10.00 am.

ATTENDANCE:

Robert Taylor (Chair), Colin Carmichael, Steve Harvey, Hilary Gullen, Nicholas Clemens (Clerk)

1. To Receive and Accept Apologies for Absence

1. Aileen Aitchison

2. Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).

2. None.

3. Review the Bank Balances

3. The committee approved the figures.

4. To Agree the 2025-26 Precept

4. Following the council agreeing the budget for 2025-26 the F&R Committee recommend a precept of £62.03 Band D property or equivalent giving a precept of 162677. This is a 5% increase on 2024-25. This allows for a budget deficit of £8580

5. To Agree Expenditure on a Defibrillator Cabinet

5. The committee agreed expenditure of £395 for the installation of a cabinet with electric power connection at Station Parade

6. Next F&R Meeting

6. The next meeting of the Finance & Risk Committee will be arranged for March 2025.

Nick Clemens Clerk