

EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Nicholas Clemens
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Draft as of 8th January 2025

Minutes of the Meeting of the Parish Council held in the Club Room East Horsley Village Hall 6th January 2025 at 7.30pm

ATTENDANCE: Councillors; Robert Taylor (Chair), Aileen Aitcheson, Andrew Franklin, Colin Carmichael, Hilary Gullen, Sylvia Igglesden, Holly Haling, Steve Harvey, Juliet Robinson, Chris Hampson, Assistant Parish Clerk Kevin Jenkins, SCC Councillor Dennis Booth, GBC Councillor Catherine Young and four members of the public.

116. To Receive and Accept Apologies for Absence in accordance with LGA 1972, Sch12, Para 40

1. None

117. Declaration of Disclosable Pecuniary Interests (DPI's) by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and any Non-Pecuniary Interests in accordance with the Parish Council's Code of Conduct

2. None

119. To Agree and Sign the Minutes of the Previous Meeting held on the 10th December 2024

3. The minutes of the previous meetings were agreed as an accurate record. The Chair signed them.

120. To Co-Opt a Councillor

4. Councillors voted unanimously to Co-Opt Chris Hampson. He signed the acceptance of office and joined the Council.

121. Chair's Comments

5. The Chairman thanked all those responsible for organising the Chairman's Thankyou Party.

122. SCC and GBC Update

6. SCC Cllr. Dennis Booth gave an update of devolution proposals for SCC to become a unitary authority. The leader of SCC wants to cancel the May local elections to enable adoption of the proposal in a very short timescale. Effective management of the transition will be challenging. Many Surrey Councillors are concerned that their election mandate ends on 1st May 25 and therefore their legitimacy to represent the electorate.

7. Dennis was asked about progress on Road Safety projects and the Flood Forum. He was unable to give an update but will do so as soon as possible.

123. Public Participation

8. A resident expressed concern at the condition of roads in East Horsley.

9. A resident was concerned that no progress had been made renovating Kingston Avenue telephone kiosk, they hoped something would be done soon. A new door for the kiosk will be installed shortly.

10. A resident asked about Padel Court project funding. A response was deferred until later in the meeting.

11. Representatives of St Martins residential home asked for an update regarding the HART path proposal. The parish council asked Cllr Catherine Young to provide this.

124. Planning and Environment Matters

12. The Council reviewed the report on Planning & Environment Committee Meetings held since their previous council meeting, (Appendix 1)
- 13 Total applications reviewed in 2024 were 85 in 2023 116 applications were reviewed.

125. Financial Matters

14. The list of payments issued since the previous meeting were approved, total being £13631.40 (Appendix 2)

126. To Agree the 2025-26 Parish Precept

15. Following the council agreeing the budget for 2025-26 the F&R Committee recommend a precept of £62.03 Band D property or equivalent giving a precept of 162677. This is a 5% increase on 2024-25. This allows for a budget deficit of £8580. The Council approved the precept.

127. Padel Tennis Project Update

16. Cllr. Colin Carmichael provided a briefing note updating the council on progress with the project. This covered tenders and financial information plus results of the community survey.

128. To Agree Expenditure on Road Markings

17. The Council agreed expenditure of £525 for yellow lines at Effingham Junction Station approach road.
18. Expenditure on renewing parking bay markings at Station Parade car park was deferred to review disabled bays and spaces appropriate for vehicles carrying children.

129. To Agree Expenditure on the Spring Newsletter

19. The council agreed additional expenditure of £150 to facilitate a VE Day commemorative edition.

130. Annual Parish Meeting Up[date

20. The date of the meeting has been changed. The new date will be agreed by the 10th February PC meeting.

131 Chairmans Party Update

21. Feedback from attendees was positive. Thatchers provided a good function room, canapes and the bar was well managed, parking did cause an issue for some. The event came in under budget.

132. Task Group Progress Reports

22. Community, Events and Communications (*Steve Harvey*) – The Winter Newsletter was available on 12th December to coincide with the Chairman’s Party, feedback was positive. The March edition is now being planned. Planning for the Horsley Big Day Out is now a priority. The Christmas event was very successful despite the terrible weather, there was a vote of thanks to Holly.
23. Climate Change (*Sylvia Igglesden*) - Advised next meeting of the group is Monday 13th January. Plans for 2025 will be discussed. The Shop Local signs have had many positive comments, it is proposed that this will be extended to Bishopsmead Parade and to keep the message fresh interchangeable signs will be used.
24. Road Safety and Maintenance (*Andrew Franklin*) – Work to upgrade the footpath between Park Corner Drive and Rectory Close starts 9th January, the Council have been pushing for this for many years. Nigel Pond, Surrey road safety officer, met Juliet, Andrew and the clerk to discuss VAS, speed surveys and other road safety issues.

25. Village Appearance (*Aileen Aitcheson*) – The next meeting will be in March.
26. Countryside (*Juliet Robinson*) – The Horsley to Effingham footpath has been designated as a safe route for children to walk from Horsley to The Howard School. It is clear from inspection that the surface is not appropriate. Juliet is speaking to Surrey Countryside Team to resurface the route.
27. Railway (*Andrew Franklin*) – Notes from the recent meeting have been circulated.
28. Horsley Heritage Group(*Robert Taylor*) – Notes from the recent meeting have been circulated.
- 133. Project Groups Significant Update Report**
29. Woodland Drive to Pennymead Drive footpath upgrade is progressing the next stage is to construct new access steps.
- 114. Report on External Meetings**
30. Juliet will represent the PC at the Taylor Wimpey Wisley Forum on 16th January.
31. Aileen attended a Neighbourhood Connectors meeting. She is concerned that this signposting group will fold due to lack of residents accessing the service.
- 115. To Approve the Date of the Next Meeting of the Council**
32. The meeting is scheduled for Monday 10th February 2025 starting at 7.30pm in The Clubroom of East Horsley Village Hall KT24 6QT.

Nick Clemens Parish Clerk

8th January 2025

EAST HORSLEY PARISH COUNCIL

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Telephone: (01483) 281148 e-mail parishcouncil@easthorsleypc.org

Appendix 1: PLANNING & ENVIRONMENT COMMITTEE Report New planning applications considered by the Committee on the 9th December 2024

and dealt with under delegated authority:

Application	Committee Response
Montclair, Norrels Ride, East Horsley, KT24 5EH Ref. No: 24/P/01698	No Objection
Honeysuckle Cottage, Honeysuckle Bottom, East Horsley, KT24 5TD Ref. No: 24/P/01739	No Objection
Glenview, Epsom Road, West Horsley, KT24 6AL Ref. No: 24/P/01626	Objection
Sheepleas House, Epsom Road, West Horsley, KT24 6AL Ref. No: 24/P/00520	Objection

**DECISIONS reported by Guildford Borough Council between
25th November 2024 to the 20th December 2024**

Only applications approved by Guildford Borough Council to which the Parish Council had objected, and applications refused by GBC or withdrawn, are reported here

Reference	Location	P&EC Response	GBC Decision
24/P/01071	Honeysuckle Cottage, Honeysuckle Bottom, East Horsley, KT24 5TD	No Comment	Approved
24/P/01396	Fairmile, Pennymead Rise, East Horsley, KT24 5AL	Objection	Withdrawn
22/P/00461	Little Acre, Old Rectory Lane, East Horsley, KT24 6QH	Objection	Approved

**Appeals Submitted or Decided between 25th November 2024 to the 20th December 2024
Nil Return**

Reference	Location	Proposal	Appeal Date	Appeal Decided	Outcome
N/A	N/A	N/A	N/A	N/A	N/A

Appendix 2: PAYMENTS APPROVED 1st November to the 30th November 2024

Payment Type	Date	Payee	Reason	Amount £	Signatory 1	Signatory 2
Internet	07.11.24	Horsley Community Bus	Heritage Group	24.00	AA	RT
Internet	07.11.24	Nick Clemens	AED Cabinet	405.00	AA	RT
Internet	07.11.24	Bill Kear Agriculture	Wellington Meadow	2,230.80	AA	RT
Internet	07.11.24	Nikki Worsfold	Comms Consultant	840.00	AA	RT
Internet	19.11.24	Catherine Young	CAN Meeting	29.99	AA	RT
Internet	19.11.24	Simply Print	Summer Newsletter	904.00	AA	RT
Internet	19.11.24	Brackendale Trees	Hedge Trimiing on A246	1,860.00	AA	RT
Internet	19.11.24	Grace & Flavour	Annual Management Fee	650.00	AA	RT
Internet	19.11.24	DJP Clarke	Cleaning Road Signs	150.00	AA	RT
Internet	19.11.24	Catherine Young	Blue Heart Badges	40.00	AA	RT
Internet	28.11.24	TCWS	Annual web hosting	261.62	CC	AA
Internet	28.11.24	Nick Clemens	Maintenance Equipment	229.99	CC	AA
Internet	28.11.24	Village Hall	Railway Task Grp / Room Hire	20.00	CC	AA
Internet	28.11.24	Cobham Foodbank	Grant on behalf of Henry Smith	400.00	CC	AA
Internet	28.11.24	Howard of Effingham School	Grant on behalf of Henry Smith	700.00	CC	AA
Internet	28.11.24	Raleigh School	Grant on behalf of Henry	350.00	CC	AA
Internet	28.11.24	GBC Rates	Business Rates owed	4,536.00	RT	CC
Total				13,631.40		

Standing Orders and Direct Debits Currently In Force

Frequency	Payee	Amount £	VAT reclaimable
Monthly	Surrey County Council - employer and employee pension contributions	£301.12	N/A
Monthly	Scottish & Southern Electricity (SSE) - streetlighting	Variable £214.80	Yes
Monthly	Aerial Direct broadband, VOIP	£56.86	Yes
Monthly	GBC Parking Enforcement	£131.42	Yes
Monthly	Mobile Telephone O2	£13.06	Yes
Monthly	Salaries	£2475.72	N/A
Monthly	Smile It Office 365 Application	£96.00	Yes
Monthly	Village Hall	583.33	N/A
Annual	Information Commissioner – registration under the Data Protection Act	£35.00	N/A

11th December 2024

Minutes of a Meeting of the Parish Council Finance & Risk Management Committee held in the Parish Meeting Room, on 11th December 2024 at 10.00 am.

ATTENDANCE:

Robert Taylor (Chair), Colin Carmichael, Steve Harvey, Hilary Gullen, Nicholas Clemens (Clerk)

1. To Receive and Accept Apologies for Absence

1. Aileen Aitcheson

2. Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).

2. None.

3. Review the Bank Balances

3. The committee approved the figures.

4. To Agree the 2025-26 Precept

4. Following the council agreeing the budget for 2025-26 the F&R Committee recommend a precept of £62.03 Band D property or equivalent giving a precept of 162677. This is a 5% increase on 2024-25. This allows for a budget deficit of £8580

5. To Agree Expenditure on a Defibrillator Cabinet

5. The committee agreed expenditure of £395 for the installation of a cabinet with electric power connection at Station Parade

6. Next F&R Meeting

6. The next meeting of the Finance & Risk Committee will be arranged for March 2025.

Nick Clemens Clerk