

EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Mr Nicholas Clemens
East Horsley Parish Council Office, Kingston Avenue, EAST HORSLEY, Leatherhead KT24 6QT
www.easthorsley.info Telephone: 01483 281148 e-mail parishcouncil@easthorsleypc.org

17th July 2024

To Councillors of the East Horsley Parish Council

You are summoned to attend the Meeting of the East Horsley Parish Council to be in the Clubroom of the Village Hall on Monday 22nd July 2024 starting at 7.30pm.

Members of the public and press have a right and are cordially invited to be present at the meeting. There will be an opportunity to address the Council at a time chosen by the Chairman.

Nicholas Clemens

Clerk and Responsible Financial Officer

A G E N D A

1. **To accept apologies & reasons for absence in accordance with the LGA 1972, Sch12, Para 40.**
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2. **Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities.**
3. **Minutes of the previous meetings. To be agreed & signed by the Chairman as a true & accurate record.**
4. **Chairman's Comments**
5. **SCC and GBC Update**
6. **Public Participation.**
 - The meeting will be adjourned for members of the public to make a comment or ask a question on items within the agenda or relevant matters.
7. **Planning and Environment Matters**
 - To receive a report from the Chairman of the Committee.
Applications considered attached – Appendix 1.
8. **Financial Matters**
 - To approve the list of payments amounting to £4621.97 previously authorised by Councillors.
Appendix 2 contains a list of cheques signed by councillors prior to the meeting
9. **To Agree to Making A grant to Ockham Parish Council**
 - It is proposed to make a grant of £5000 to support Ockham PC's Judicial Review of the Wisley Airfield Planning Appeal.
10. **To Agree to Making a Donation to Air Ambulance Charity Surrey Sussex**
 - KSS have made a grant application for £350.

11. **To Agree Expenditure of £8000 to Upgrade Forest Road Footpath**
 - The proposal is to install steps at the south corner of Woodland drive to improve pedestrian access to the existing path that will be upgraded within the project. An initial quote has been circulated, alternative quotes will be sought.
12. **To Discuss St Martins Church Offer of an Oak Tree**
 - The Rector of St Martins Church proposes making a gift of an oak tree to the parish council in commemoration of the new stained glass window. A decision on where the tree would be planted needs to be agreed.
13. **To Discuss Bishopsmead Parade Parking**
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14. **The Repair Café Update**
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15. **Task Group Progress Reports**

(Leaders of the group are to brief the council on relevant progress)

 - Communication Group (*Steve Harvey*)
 - Climate Change Group (*Sylvia Igglesden*)
 - Events Group (*Steve Harvey*)
 - Road Safety and Maintenance Group (*Andrew Franklin*)
 - Village Appearance Group (*Aileen Aitcheson*)
 - Community Group (*Holly Haling*)
 - Countryside Group. (*Juliet Robinson*)
 - Railway Group (*Andrew Franklin*)
 - Heritage Group (*Robert Taylor*)
16. **Project Groups Significant Update Reports**
17. **External Meetings**
18. **To Approve the Date of the Next Meeting of the Council**
 - The next Parish Council Meeting is scheduled for Monday September 2nd at 7.30pm in the Village Hall Clubroom

***THE MINUTES OF PREVIOUS MEETINGS ARE AVAILABLE FOR VIEWING IN
HORSLEY LIBRARY***

N.S.Clemens Parish Clerk 17/07/2024

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Appendix 1: **PLANNING & ENVIRONMENT COMMITTEE Report** New planning applications considered by the Committee Between 24th June 2024 and 8th July 2024

and dealt with under delegated authority:

Application	Committee Response
Brook Cottage, Pine Walk, East Horsley, Leatherhead, KT24 5AG Ref. No: 24/P/00844	Objection
The Croft, Heathway, East Horsley, Leatherhead, KT24 5ET Ref. No: 24/P/00753	Objection
Pennyfields, Farm Lane, East Horsley, Leatherhead, KT24 5AB Ref. No: 24/P/00867	No Objection
Springfield, Forest Road, Effingham Junction, Leatherhead, KT24 5HL Ref. No: 24/P/00923	No Objection
Amberley, Ockham Road South, East Horsley, Leatherhead, KT24 6SN Ref. No: 24/P/00929	No Objection
45 Old Lane, Ockham, Guildford, Cobham, KT11 1NW Ref. No: 24/P/00926	No Objection
23 Parkside Place, East Horsley, Leatherhead, KT24 5BZ Ref. No: 24/P/00963	No Objection

DECISIONS reported by Guildford Borough Council between 10th June 2024 to the 5th July 2024 – Nil Return

Only applications approved by Guildford Borough Council to which the Parish Council had objected, and applications refused by GBC or withdrawn, are reported here

Reference	Location	P&EC Response	GBC Decision
N/A	N/A	N/A	N/A

Appeals Submitted or Decided between 10th June 2024 to the 5th July 2024 – Nil Return

Reference	Location	Proposal	Appeal Date	Appeal Decided	Outcome
N/A	N/A	N/A	N/A	N/A	N/A

Appendix 2: PAYMENTS APPROVED 1st June 2024 to the 30th June 2024

Payment Type	Date	Payee	Reason	Amount £	Signatory 1	Signatory 2
Internet	13.06.24	Discount Displays	Shop local banner	536.22	AA	RT
Internet	13.06.24	Stephen Groom	RTG	34.68	AA	RT
Internet	13.06.24	Village Hall	Room Hire	68.50	AA	RT
Internet	13.06.24	TCWS	Summer Newsletter	576.00	AA	RT
Internet	13.06.24	Nikki Worsfold	Comms Co	1,160.00	AA	RT
Internet	19.06.24	Simply Print	Summer Newsletter	904.00	AA	RT
Internet	19.06.24	Business Rates	Rates paid investigation	200.00	AA	RT
Internet	24.06.24	N Clemens	Toilet Lock	92.87	AA	RT
Internet	24.06.24	Wessex Insurance	Repair Café Ins	242.70	AA	RT
Internet	25.06.24	GBC	Car park lease	807.00	AA	RT
Total				4,621.97		

Standing Orders and Direct Debits Currently In Force

Frequency	Payee	Amount £	VAT reclaimable
Monthly	Surrey County Council - employer and employee pension contributions	£301.12	N/A
Monthly	Scottish & Southern Electricity (SSE) - streetlighting	Variable £214,80	Yes
Monthly	Aerial Direct broadband, VOIP	£56.86	Yes
Monthly	GBC Parking Enforcement	£131.42	Yes
Monthly	Mobile Telephone O2	£13.06	Yes
Monthly	Salaries	£2455.98	N/A
Monthly	Smile It Office 365 Application	£96.00	Yes
Monthly	Village Hall	583.33	N/A
Annual	Information Commissioner – registration under the Data Protection Act	£35.00	N/A