

EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Nicholas Clemens
East Horsley Parish Council Office, Kingston Avenue, EAST HORSLEY, Leatherhead KT24 6QT
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Draft as of 24th July 2024

Minutes of the Meeting of the Parish Council held in the Club Room East Horsley Village Hall 22nd July 2024 at 7.30pm

ATTENDANCE: Councillors; Robert Taylor (Chair), Aileen Aitcheson, Andrew Franklin, Steve Harvey, Sylvia Igglesden, Hilary Gullen, Juliet Robinson, SCC Cllr. Dennis Booth, Assistant Parish Clerk Kevin Jenkins & three members of the public.

- 34. To Receive and Accept Apologies for Absence in accordance with LGA 1972, Sch12, Para**
1. Holly Haling
- 35. Declaration of Disclosable Pecuniary Interests (DPI's) by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and any Non-Pecuniary Interests in accordance with the Parish Council's Code of Conduct**
2. None
- 36. To Agree and Sign the Minutes of the Previous Meeting held on the 17th June 2024.**
3. The minutes of the previous meetings were agreed as an accurate record. The Chair signed them.
- 37. Chair's Comments**
4. The Chairman thanked all of those instrumental in setting up The Horsley Repair Cafe.
5. The Chairman reminded councillors of office hours for the clerk and assistant clerk. The office will be open Monday to Friday.
- 38. SCC and GBC Update**
6. SCC Cllr. Dennis Booth told the meeting that he has ring fenced funding for the HART footpath. He asked the clerk for approximate time scales for the project.
7. The Parish Council asked SCC Cllr. Dennis Booth about the recent decision relating to Howard of Effingham School construction that the school would not be expanded due to the developer, Berkeley Homes, concern about profitability. Dennis said he would keep this under review.
- 39. Public Participation**
8. The photographer for the newsletter expressed disappointment at the quality of some of the printed copies in the summer edition.
9. A resident reported that there was extensive vegetation in the culvert on Kingston Meadow boundary. Residents are concerned that this could lead to flooding. The clerk said he would report it.
- 40. Planning and Environment Matters**
10. The Council reviewed the report on Planning & Environment Committee Meetings held since their previous council meeting (Appendix 1).
- 41. Financial Matters**
11. The list of payments issued since the previous meeting were approved, being £4629.67 (Appendix 2).

- 42. To Agree to Making a Grant to Ockham Parish Council.**
 12. The Council agreed to make a grant of £5000 to Ockham Parish Council in support of the Wisley development judicial review. If the judicial review does not proceed no grant will be made.
- 43. To Agree to Making a Donation to Air Ambulance Charity Surrey Sussex**
 13. The Council agreed to a donation of £350
- 44. To Agree Expenditure of £8000 to Upgrade Forest Road Footpath**
 14. A decision on this project was deferred to review the route and extent of the work.
- 45. To Discuss St Martins Church Offer of an Oak Tree**
 15. The council were pleased to accept the gift offered by the rector. A number of sites were deemed suitable subject to agreement by third parties.
- 46. To Discuss Bishopsmead Parade Parking**
 16. Until a contractor is appointed by the landowners no detailed information is available.
- 47. The Repair Café Update**
 17. Cllr. Andrew Franklin was pleased to report that the first meeting on 6th July was a great success. Twenty five items were reviewed, falling into 3 categories; beyond repair, repaired on site and taken away for repair at home. Thanks were expressed to all those that helped in setting up the repair café. Alex Veys was thanked for tremendous effort both in the set-up and for managing the first meeting. The communications consultant was thanked for the advance publicity that resulted in a high attendance.
- 48. Task Group Progress Reports**
18. Communications Group (*Steve Harvey*) The Summer Edition of the Newsletter has now been distributed and work has started on the Autumn edition. It is proposed to increase the print by 200 to meet demand.
19. Climate Change Group (*Sylvia Igglesden*) The next meeting of the group is 5th August. The group name is Climate Action Network (CAN).
20. Events Group (*Steve Harvey*) Organisation of the Chairman's Thankyou Party is under way the date for the event is 12th December.
21. Road Safety and Maintenance Group (*Andrew Franklin*) Getting engagement with SCC Highways and Surrey Police is proving difficult. Nobody is taking responsibility to take action at Park Horsley and A246 following the fatal accident. Juliet is following this up along with Ockham Road speed reduction installations. Drain cleaning has been carried out in Forest Road. The entrance to Drift Golf Club has now been improved by moving the curb back to avoid vehicles catching it on The Drift. Urgent attention is required on Ockham Road South adjacent to the library.
22. Village Appearance Group (*Aileen Aitcheson*) No report
23. Community Group (*Holly Haling*) No report.
24. Countryside Group (*Juliet Robinson*) The Forest manager has changed for the second time in 12 months. A meeting will be held to discuss upgrades to paths. Great Ridings will also have a new manager once appointed..
25. Railway Group (*Andrew Franklin*) A report from Stephen. Groom has been circulated.
26. Heritage Task Group (*Robert Taylor*) During Heritage Week there will be three or four walks available hosted by experts in the area. A proto type blue plaque has been received and a decision on whether to use a composite material or aluminium will be made.

31. Project Groups Significant Update Report

27. Education. Following a meeting with South Farnham Educational Trust to discuss the provision of primary school places, it was agreed that due to the continuing position taken by Surrey CC against expansion of The Raleigh there is no sense in pursuing the matter further at the present time, but the issue will be kept under review. In the meantime, the Trust and school are considering how best to open a new nursery.

32. Report on External Meetings

28. None

33. To Approve the Date of the Next Meeting of the Council

29. The next meeting is Monday 2nd September 2024 starting at 7.30pm in The Clubroom of East Horsley Village Hall KT24 6QT

N.S.Clemens
Parish Clerk
25th July 2024

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Appendix 1: PLANNING & ENVIRONMENT COMMITTEE Report

New planning applications considered by the Committee
Between 24th June 2024 and 8th July 2024

and dealt with under delegated authority:

Application	Committee Response
Brook Cottage, Pine Walk, East Horsley, Leatherhead, KT24 5AG Ref. No: 24/P/00844	Objection
The Croft, Heathway, East Horsley, Leatherhead, KT24 5ET Ref. No: 24/P/00753	Objection
Pennyfields, Farm Lane, East Horsley, Leatherhead, KT24 5AB Ref. No: 24/P/00867	No Objection
Springfield, Forest Road, Effingham Junction, Leatherhead, KT24 5HL Ref. No: 24/P/00923	No Objection
Amberley, Ockham Road South, East Horsley, Leatherhead, KT24 6SN Ref. No: 24/P/00929	No Objection
45 Old Lane, Ockham, Guildford, Cobham, KT11 1NW Ref. No: 24/P/00926	No Objection
23 Parkside Place, East Horsley, Leatherhead, KT24 5BZ Ref. No: 24/P/00963	No Objection

DECISIONS reported by Guildford Borough Council between 10th June 2024 to the 5th July 2024 – Nil Return

Only applications approved by Guildford Borough Council to which the Parish Council had objected, and applications refused by GBC or withdrawn, are reported here

Reference	Location	P&EC Response	GBC Decision
N/A	N/A	N/A	N/A

Appeals Submitted or Decided between 10th June 2024 to the 5th July 2024 – Nil Return

Reference	Location	Proposal	Appeal Date	Appeal Decided	Outcome
N/A	N/A	N/A	N/A	N/A	N/A

Appendix 2: PAYMENTS APPROVED 1st June 2024 to the 30th June 2024

Payment Type	Date	Payee	Reason	Amount £	Signatory 1	Signatory 2
Internet	13.06.24	Discount Displays	Shop local banner	536.22	AA	RT
Internet	13.06.24	Stephen Groom	RTG	34.68	AA	RT
Internet	13.06.24	Village Hall	Room Hire	68.50	AA	RT
Internet	13.06.24	TCWS	Summer Newsletter	576.00	AA	RT
Internet	13.06.24	Nikki Worsfold	Comms Co	1,160.00	AA	RT
Internet	19.06.24	Simply Print	Summer Newsletter	904.00	AA	RT
Internet	19.06.24	Business Rates	Rates paid investigation	200.00	AA	RT
Internet	24.06.24	N Clemens	Toilet Lock	92.87	AA	RT
Internet	24.06.24	Wessex Insurance	Repair Café Ins	242.70	AA	RT
Internet	25.06.24	GBC	Car park lease	807.00	AA	RT
Total				4,621.97		

Standing Orders and Direct Debits Currently In Force

Frequency	Payee	Amount £	VAT reclaimable
Monthly	Surrey County Council - employer and employee pension contributions	£301.12	N/A
Monthly	Scottish & Southern Electricity (SSE) - streetlighting	Variable £214.80	Yes
Monthly	Aerial Direct broadband, VOIP	£56.86	Yes
Monthly	GBC Parking Enforcement	£131.42	Yes
Monthly	Mobile Telephone O2	£13.06	Yes
Monthly	Salaries	£2455.98	N/A
Monthly	Smile It Office 365 Application	£96.00	Yes
Monthly	Village Hall	583.33	N/A
Annual	Information Commissioner – registration under the Data Protection Act	£35.00	N/A

