



East Horsley Parish Council

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Minutes of the Meeting of the Parish Council held in the Club Room East Horsley Village Hall
28 July 2025

Attendance:

Councillors: Robert Taylor (Chair), Aileen Aitcheson, Colin Carmichael, Andrew Franklin
Steve Harvey, Sylvia Igglesden, Anna Mitchell and Juliet Robinson, GBC Councillor
Catherine Young, SCC Councillor Dennis Booth, Hilary Gullen, Clerk.

Two members of the public and David Holliday and Chris Jany were also present.

34. Apologies: Dawn Bennett, Holly Haling, Chris Hampson

35. Declarations of Interest: None

36. Co-option of new councillors:

Chris Jany and David Holliday introduced themselves and outlined their reasons for applying to be councillors.

RESOLVED: The Parish Council approved the co-option of Chris Jany and David Holliday as councillors. Both then joined the council meeting in their new roles.

37. Minutes of the Previous Meeting

RESOLVED: The minutes of the meeting held on 16 June were agreed and the Chair authorised to sign them.

38. Chair's Comments:

The Chair thanked Steve Harvey and those who assisted him in putting on a very successful event – The Horsley Big Day Out.

39. Surrey County Council and Guildford Borough Council updates:

- Dennis Booth thanked those that attended the Local Government Reorganisation meeting earlier in the month.
- There had been a meeting with the Highways officers with Juliet Robinson and Andrew Franklin to discuss future projects including two speed limit reductions on the A246, Crocknorth Road and Green Dene, which officers supported in principle.
- Dennis advised that pavement issues should be reported on 'Fix My Street'

Catherine Young praised Andrew Franklin for raising the issue of duplicated charging for fees related to licensing and street trading, which had been accepted by Guildford Borough Council.

40. Public Participation

Rex Butcher suggested the website could carry more photos from events such as Horsley Big Day Out and that more information on coming events could be included. It was agreed this would be discussed at a future Communications and Events Task Group meeting. Jamie Bray raised his ongoing concern regarding the impact on tenants in and around St Martin's Court of the proposed path. The Chair commented that this matter was presently being considered by Guildford Borough Council.

41. Planning and Environment Matters

The Chair noted the information on Appendix 2, including that the Parish Council had objected to 2 applications.

It was also noted that there was a residents' meeting in Ockham coming up regarding enforcement issues at Brick Kiln Farm, which Andrew Franklin and Aileen Aitcheson would be attending.

42. Financial Matters

The list of payments previously authorised by councillors was approved. It was noted that it would be helpful in future to have more commentary for non-regular transactions.

43. To approve the renewal of computer equipment in the Parish Office

RESOLVED: The Parish Council approved the renewal of one desktop and one laptop computer for the office at an approximate cost of £1600 + VAT.

44. Horsley Big Day Out – Finances

Steve Harvey noted the near final total receipts had been £22,854 and expenditure had been £13,925. It was expected that the donation to Cherry Trees would be £12,243 overall.

It was noted that future signage for the event should be designed for multiple use across future years.

It was also noted that Horsley Towers were considering access to drinking water for external use.

45. Local Government Reorganisation (LGR)

Colin Carmicheal explained that the Government is holding a consultation into its proposal to create unitary authorities across Surrey and summarised the key issues involved and the matters which were already decided.

RESOLVED: The Parish Council agreed that EHPC shall respond to the questionnaire indicating support for the creation of three unitary authorities, as favoured by the majority of

Surrey's borough and district councils. Other comments will be made addressing the problems of high indebtedness of certain boroughs and the very rapid timetable proposed.

46. Website and Email migration

The Chair proposed changing the domain name for the Parish Council's e-mails and website to easthorsley-pc.gov.uk. A vote was taken and the proposal carried.

47. Forest Footpath

It was agreed to hold this item over to the next meeting.

48. Padel Project

Colin Carmichael explained that the project team's request to GBC for pre-application planning advice on the proposed padel project in Kingston Meadows was expected back soon. Once received the team will look to prepare a full planning application to help support external project funding. Prior to this, further work will be undertaken on the business model for this project and an initial working session will be arranged shortly and open to all councillors to attend.

The team's request for EHPC funding for a detailed planning application was deferred to a subsequent meeting.

49. St Martin's Church – ditch maintenance

Chris Jany noted that the church had responsibility for the overflowing ditch to the right hand side of the hall and asked that the Parish Council make a contribution towards this work, which had been quoted at £480.

RESOLVED: The Parish Council agreed to fund half the cost of the ditch maintenance at £240.

50. Air Ambulance Charity grant request

While concern was expressed at the increase in this request from £300 in previous years, the Parish Council agreed to pay £500.

RESOLVED: The Parish Council would pay £500 as requested by the Air Ambulance Charity

51. Task Group Progress Reports

- Communications and Events: This group was working on the newsletter and the Chair's Thank You party.
- Climate Change Group: This group was working on reducing the use of plastic.
- Road Safety and Maintenance Group: Juliet Robinson noted the forthcoming road closures for work on streetlights in Ockham Road, the pedestrian crossing and for station area resurfacing

No other task groups had reports to present.

Steve Harvey has suggested that EHPC should form a new task group focused on Public Facilities in the village. The Chair supported this and suggested that any councillors potentially interested in being involved should contact Steve Harvey who will present ideas at a subsequent council meeting.

52. Project Groups

No reports

53. External Meetings

Aileen Aitcheson and Andrew Franklin will attend a meeting on Weds 30th July 2025 hosted by Ockham Parish Council for local residents and councillors to discuss environmental issues relating to Brick Kiln Farm.

Aileen Aitcheson as a trustee of the Henry Smith charity noted that a donation had been made to a local resident following a trustees' meeting.

54. Date of Next Meeting:

Monday, 8th September 2025.

The meeting ended at 21:15