

EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Nicholas Clemens
East Horsley Parish Council Office, Kingston Avenue, EAST HORSLEY, Leatherhead KT24 6QT
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4th March 2025

To Councillors of the East Horsley Parish Council

You are summoned to attend the Meeting of the East Horsley Parish Council to be in the Clubroom of the Village Hall on Monday **10th March 2025** starting at **7.30pm**.

Members of the public and press have a right and are cordially invited to be present at the meeting. There will be an opportunity to address the Council at a time chosen by the Chairman.

Nick Clemens
Parish Clerk

A G E N D A

1. **To accept apologies & reasons for absence in accordance with the LGA 1972, Sch12, Para 40.**
 - Received from Councillor Sylvia Igglesden
2. **Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities.**
3. **Chairman's Comments**
4. **SCC and GBC Update**
5. **Public Participation.**
 - The meeting will be adjourned for members of the public to make a comment or ask a question on items within the agenda or relevant matters.
6. **Planning and Environment Matters**
 - To receive a report from the Chairman of the Committee.
Applications considered attached – Appendix 1.
7. **Financial Matters**
 - To approve the list of payments amounting to £10391.10 previously authorised by Councillors.
Appendix 2 contains a list of cheques signed by councillors prior to the meeting
 - Q3 Finance Report. Details have been circulated in advance of the meeting for 10 months to end January 25
8. **To Agree Expenditure on Village Maintenance Equipment**
 - The Village Appearance Task Group request that the council purchase maintenance equipment to be used in maintenance of the village environment. A list of equipment was circulated prior to the meeting costing £1844.

- 9. To Agree the Appointment of a Village Warden**
 - The Finance & Risk Committee reviewed the proposal made by the Clerk and support the appointment of Nick Clemens as Village Warden.

- 10. To Agree Expenditure on the Padel Tennis Project**
 - A paper has been circulated on progress with the project. £6000 is requested to engage a planning consultant to provide a report on the suitability of the site.

- 11. To Agree to a Grant for Commoners Day Effingham Common**
 - To agree a grant of £500 to Effingham Parish Council.

- 12. To Agree a Grant for Horsley Lunch Club for Men**
 - A grant application for the Horsley Lunch Club has been received. The club aim is to promote cooking skills for men. The grant amount is £225, WHPC have been asked for a similar sum.

- 13. Forest Road Path Update**
 - Volunteers are continuing to upgrade the path from Woodland Drive to Pennymead Drive. Expenditure to date has been £550. The group request additional funding of £500 for additional materials.

- 14. To Agree Expenditure on St Martins Church Maintenance**
 - Tree work to hawthorne and sweet chestnut trees £685.
 - To repair and replace fencing £781.
 - To replace a Hayter lawnmower £671

- 15. Horsley Heritage Conservation Area Walk**
 - To approve the walking trail proposed by the Horsley Heritage Group

- 16. To Discuss the Litterpick**
 - The next litterpick is on 29th March. Equipment will be distributed at Station Parade, Bishopsmead Parade and Effingham General Store.

- 17. Annual Parish Meeting Update**

18. Task Group Progress Reports

(Leaders of the group are to brief the council on relevant progress)

- Communications & Events Group *(Steve Harvey)*
- Climate Change Group *(Sylvia Igglesden)*
- Road Safety and Maintenance Group *(Andrew Franklin)*
- Village Appearance Group *(Aileen Aitcheson)*
- Countryside Group. *(Juliet Robinson)*
 - Railway Group *(Andrew Franklin)*
 - Heritage Group *(Robert Taylor)*

19. Project Groups Significant Update Reports

20. External Meetings

21. To Approve the Date of the Next Meeting of the Council

- The next Parish Council Meeting is scheduled for Monday April 7th at 7.30pm in the Village Hall Clubroom

Nick Clemens Parish Clerk

4th March 2025

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Appendix 1: **PLANNING & ENVIRONMENT COMMITTEE Report** **New planning applications considered by the Committee** **from the 3rd February to the 17th February 2025** and dealt with under delegated authority:

Planning Application	Committee Response
Honeysuckle Cottage, Honeysuckle Bottom, East Horsley, KT24 5TD Ref. No: 25/P/00085	No Objection
6 Yew Close, East Horsley, KT24 6FX Ref. No: 25/P/00089	No Objection
Green Tiles, High Park Avenue, East Horsley, KT24 5DB Ref. No: 25/P/00102	Objection
Violet Cottage, Ockham Road South, East Horsley, KT24 6RX Ref. No: 25/P/00130	No Objection
The Croft, Heathway, East Horsley, KT24 5ET Ref. No: 25/P/00127	Objection
Chartwood, Chalk Lane, East Horsley, KT24 6TH Ref. No: 25/P/00155	No Objection

Application Decisions

Reported by Guildford Borough Council from 3rd February 2025 to 28th February 2025

Only applications approved by Guildford Borough Council to which the Parish Council had objected, and applications refused by GBC or withdrawn, are reported here

Reference	Location	P&EC Response	GBC Decision
24/P/00415	Ramada Jarvis Hotel, Guildford Road, East Horsley, KT24 6TB	Objection	Approved

Appeals Submitted or Decided from 3rd February 2025 to 28th February 2025
Nil Return

Reference	Location	Proposal	Appeal Date	Appeal Decided	Outcome
N/A	N/A	N/A	N/A	N/A	N/A

Appendix 2: PAYMENTS APPROVED 1st January to the 31st January 2025

Payment Type	Date	Payee	Reason	Amount £	Signatory 1	Signatory 2
Internet	06.01.25	Mailbird	Winter Newsletter	1,526.03	AA	RT
Internet	06.01.25	EHVH	Hall Hire	82.00	AA	RT
Internet	06.01.25	HMRC	P32 Employee Payments	3,629.57	AA	RT
Internet	17.01.25	Nikki Worsfold	Comms Consultant	710.00	AA	RT
Internet	17.01.25	Central Line Marking	Effingham Junction Car Park Lines	630.00	AA	RT
Internet	28.01.25	Riding For the Disable	Christmas Event Donation	440.00	AA	RT
Internet	28.01.25	Cherry Trees	Christmas Event Donation	415.00	AA	RT
Internet	28.01.25	Abbie's Fund	Christmas Event Donation	75.00	AA	RT
Internet	28.01.25	Night Witch	Women Self Defence Classes	616.00	AA	RT
Internet	28.01.25	Alpha Welding	Trailer Frame For Village Warden	180.00	AA	RT
Internet	28.01.25	Charge Surveys Ltd	Local Road Surveys	2,040.00	AA	RT
Internet	28.01.25	EHVH	Room Hire	122.50	CC	AA
Total				10,466.10		

Standing Orders and Direct Debits Currently In Force

Frequency	Payee	Amount £	VAT reclaimable
Monthly	Surrey County Council - employer and employee pension contributions	£318.20	N/A
Monthly	Scottish & Southern Electricity (SSE) - streetlighting	Variable £160.00	Yes
Monthly	Aerial Direct broadband, VOIP	£56.86	Yes
Monthly	GBC Parking Enforcement	£131.42	Yes
Monthly	Mobile Telephone O2	£13.06	Yes
Monthly	Salaries	£2,545.41	N/A
Monthly	Smile It Office 365 Application	£96.00	Yes
Monthly	Village Hall	583.33	N/A
Annual	Information Commissioner – registration under the Data Protection Act	£35.00	N/A

