

EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Nicholas Clemens
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Draft as of 11th March 2025

Minutes of the Meeting of the Parish Council held in the Club Room East Horsley Village Hall 10th March 2025 at 7.30pm

ATTENDANCE: Councillors; Robert Taylor (Chair), Aileen Aitcheson, Andrew Franklin, Colin Carmichael, Holly Haling, Steve Harvey, Anna Mitchell, Juliet Robinson and 4 members of the public.

155. To Receive and Accept Apologies for Absence in accordance with LGA 1972, Sch12, Para 40

1. Received from Councillor Sylvia Igglesden

156. Declaration of Disclosable Pecuniary Interests (DPI's) by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and any Non-Pecuniary Interests in accordance with the Parish Council's Code of Conduct

2. None

157. To Agree and Sign the Minutes of the Previous Meeting held on the 10th February 2025

3. The minutes of the previous meetings were agreed as an accurate record. The Chair signed them.

158. Chair's Comments

4. The Chair commended the Communications TG for the Spring Newsletter, the VE Day centre piece is excellent.

159. SCC and GBC Update

5. No Report. GBC Councillor Catherine Young GBC Councillor Dawn Bennett and Surrey CC Councillor Dennis Booth had sent apologies for absence.

160. Public Participation

6. A resident could not understand why a replacement defibrillator box had been funded by the PC. The clerk responded that an external group have adopted management of these devices across East Horsley and were upgrading them, this included having a power source.
7. A resident commented on the potential cost of installing Padel Tennis courts.

161. Planning and Environment Matters

8. The Council reviewed the report on Planning & Environment Committee Meetings held since their previous council meeting. (Appendix 1)

162. Financial Matters

9. The list of payments issued since the previous meeting were approved, total being GBP10466.10 (Appendix 2)
10. Q3 Reconciliation Report had been reviewed by Councillor Colin Carmichael, and all was found to be complete and to his satisfaction

163. To Agree Expenditure on Village Maintenance Equipment

11. The council agreed expenditure of £1844 on maintenance equipment. This will be stored at the parish office and will be used by the village warden and volunteers.

164. To Agree the Appointment of a Village Warden

12. The Council agreed to appoint Nick Clemens. He will take up the role on his retirement as clerk in July. He has agreed to carry maintenance work within his current job until then.

165. To Agree Expenditure on the Padel Tennis Project

13. The task group developing the project requested £6000 to engage a planning consultant for a preliminary report on the viability of the proposed site. A paper had been circulated to councillors in advance of the meeting. The council agreed to the expenditure.

166. To Agree a Grant for Effingham Commoners Day.

14. The council agreed to make a grant of £500 to Effingham PC to support the Effingham Common event.

167. To Agree a Grant for Horsley Lunch Club for Men

15. The council agreed a grant of £225. The lunch club offers the opportunity for men to improve their cooking skills.

168. Forest Road Path Update

16. The volunteers have upgraded the main surface of the path. The cost of materials to date is £550. They now need to install steps to the roadside, this will cost £500. The council agreed to fund this.

169. To Agree Expenditure on St Martins Church Burial Ground Maintenance

17. To carry out tree works £685. The council agreed this expenditure.

18. To repair and replace fencing in the rear graveyard £781. The council agreed this expenditure.

19. To replace the Hayter lawnmower £671. The council resolved that the church share the new machine agreed at item 8 on the agenda. A request to recycle the Hayter mower was made.

170. Horsley Heritage Conservation Area Walk

20. Robert Taylor had circulated details of the route prior to the meeting. The council agreed that the route was suitable.

172 To Discuss the Litterpick

21. The litterpick will be held on 29th March 10am until midday. Equipment will be available at Station Parade, Bishopsmead Parade and Effingham Village Store.

173 Annual Parish Meeting Update

22. The APM is on Friday 2nd May at 7:30pm in the Village Hall, with the new Guildford MP Zoe Franklin in attendance, further details of the event will be provided at the next Parish Council Meeting.

174. Task Group Progress Reports

23. Community, Events and Communications (*Steve Harvey*) – The Spring Newsletter is now out for distribution. Hanks to the members of the team for their hard work. Work is progressing on the Horsley Big Day Out to be held on 29th June. It is proposed to invest in a large gazebo for the beer tent, this will be used for other events in the future.
24. Climate Change (*Sylvia Igglesden*) – No update
25. Road Safety and Maintenance (*Andrew Franklin*) – Vegetation clearance is being carried out at the approach to Effingham Station, a large pothole needs repairing. Juliet reported on the Top 10 Flooding Issues, the one adjacent to the library on Ockham Road South will be attended to on 11th March. Speed data has been collated. One of the results shows a positive effect on speed by the installation of the table at Forest Road/ ORS.
26. Village Appearance (*Aileen Aitcheson*) – A meeting was held on 6th March. The raised beds around the village are now springing in to life. Improvements to Kingston Meadow playground are proposed from s106 money.
27. Countryside (*Juliet Robinson*) – Details of proposed footpath improvements in The Forest budgeted for 2025-26 will be sought from Surrey Wildlife Trust. Woodland Trust are also proposing footpath improvements. They have commented that it is not appropriate for paths through ancient woodland to be designated as a safe route to school.
28. Railway (*Andrew Franklin*) – A meeting is to be held between NWR, SWR and Surrey CC will be held to agree work to route rainwater under the footway. The current surface water and resultant algae is unsafe. Stephen Groom distributed leaflets promoting The event on 12th April.
29. Horsley Heritage Group (*Robert Taylor*) – No additional updates

175. Project Groups Significant Update Report

30. No reports

176. Report on External Meetings

31. Aileen Aitcheson attended the Effingham Residents Association Meeting. Presentations were made on Zero Carbon and King George the Fifth playing field playground project.

177. To Approve the Date of the Next Meeting of the Council

32. The meeting is scheduled for Monday 7th April 2025 starting at 7.30pm in The Clubroom of East Horsley Village Hall KT24 6QT.

Nick Clemens Parish Clerk

11th March 2025

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Appendix 1: **PLANNING & ENVIRONMENT COMMITTEE Report** **New planning applications considered by the Committee** **from the 3rd February to the 17th February 2025** and dealt with under delegated authority:

Planning Application	Committee Response
Honeysuckle Cottage, Honeysuckle Bottom, East Horsley, KT24 5TD Ref. No: 25/P/00085	No Objection
6 Yew Close, East Horsley, KT24 6FX Ref. No: 25/P/00089	No Objection
Green Tiles, High Park Avenue, East Horsley, KT24 5DB Ref. No: 25/P/00102	Objection
Violet Cottage, Ockham Road South, East Horsley, KT24 6RX Ref. No: 25/P/00130	No Objection
The Croft, Heathway, East Horsley, KT24 5ET Ref. No: 25/P/00127	Objection
Chartwood, Chalk Lane, East Horsley, KT24 6TH Ref. No: 25/P/00155	No Objection

Application Decisions

Reported by Guildford Borough Council from 3rd February 2025 to 28th February 2025

Only applications approved by Guildford Borough Council to which the Parish Council had objected, and applications refused by GBC or withdrawn, are reported here

Reference	Location	P&EC Response	GBC Decision
24/P/00415	Ramada Jarvis Hotel, Guildford Road, East Horsley, KT24 6TB	Objection	Approved

**Appeals Submitted or Decided from 3rd February 2025 to 28th February 2025
Nil Return**

Reference	Location	Proposal	Appeal Date	Appeal Decided	Outcome
N/A	N/A	N/A	N/A	N/A	N/A

Appendix 2: PAYMENTS APPROVED 1st January to the 31st January 2025

Payment Type	Date	Payee	Reason	Amount £	Signatory 1	Signatory 2
Internet	06.01.25	Mailbird	Winter Newsletter	1,526.03	AA	RT
Internet	06.01.25	EHVH	Hall Hire	82.00	AA	RT
Internet	06.01.25	HMRC	P32 Employee Payments	3,629.57	AA	RT
Internet	17.01.25	Nikki Worsfold	Comms Consultant	710.00	AA	RT
Internet	17.01.25	Central Line Marking	Effingham Junction Car Park Lines	630.00	AA	RT
Internet	28.01.25	Riding For the Disable	Christmas Event Donation	440.00	AA	RT
Internet	28.01.25	Cherry Trees	Christmas Event Donation	415.00	AA	RT
Internet	28.01.25	Abbie's Fund	Christmas Event Donation	75.00	AA	RT
Internet	28.01.25	Night Witch	Women Self Defence Classes	616.00	AA	RT
Internet	28.01.25	Alpha Welding	Trailer Frame For Village Warden	180.00	AA	RT
Internet	28.01.25	Charge Surveys Ltd	Local Road Surveys	2,040.00	AA	RT
Internet	28.01.25	EHVH	Room Hire	122.50	CC	AA
Total				10,466.10		

Standing Orders and Direct Debits Currently In Force

Frequency	Payee	Amount £	VAT reclaimable
Monthly	Surrey County Council - employer and employee pension contributions	£318.20	N/A
Monthly	Scottish & Southern Electricity (SSE) - streetlighting	Variable £160.00	Yes
Monthly	Aerial Direct broadband, VOIP	£56.86	Yes

Monthly	GBC Parking Enforcement	£131.42	Yes
Monthly	Mobile Telephone O2	£13.06	Yes
Monthly	Salaries	£2,545.41	N/A
Monthly	Smile It Office 365 Application	£96.00	Yes
Monthly	Village Hall	583.33	N/A
Annual	Information Commissioner – registration under the Data Protection Act	£35.00	N/A