

EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Nicholas Clemens
East Horsley Parish Council Office, Kingston Avenue, EAST HORSLEY, Leatherhead KT24 6QT
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28th August 2024

To Councillors of the East Horsley Parish Council

You are summoned to attend the Meeting of the East Horsley Parish Council to be in the Clubroom of the Village Hall on Monday 2nd September 2024 starting at 7.30pm.

Members of the public and press have a right and are cordially invited to be present at the meeting. There will be an opportunity to address the Council at a time chosen by the Chairman.

Kevin Jenkins
Assistant Parish Clerk

A G E N D A

1. **To accept apologies & reasons for absence in accordance with the LGA 1972, Sch12, Para 40.**
 - Robert Taylor, Colin Carmichael
2. **Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities.**
3. **Minutes of the previous meetings. To be agreed & signed by the Chairman as a true & accurate record.**
4. **Chairman's Comments**
5. **SCC and GBC Update**
6. **Public Participation.**
 - The meeting will be adjourned for members of the public to make a comment or ask a question on items within the agenda or relevant matters.
7. **Planning and Environment Matters**
 - To receive a report from the Chairman of the Committee.
Applications considered attached – Appendix 1.
8. **Financial Matters**
 - To approve the list of payments amounting to £3722.68 previously authorised by Councillors.
Appendix 2 contains a list of cheques signed by councillors prior to the meeting
 - Q1 Reconciliation. A report has been circulated in advance of the meeting.
9. **To Agree Parish Council Insurance Renewal**

Local Council Renewal Invite received from Clear Councils increase of GBP121.93 to GBP1,178.43 being Inflation Adjustment on 3 year fixed deal

10. **To Discuss Upgrading The Forest Footpaths**
 - It is proposed to upgrade the footpaths within The Forest. A report has been circulated prior to the meeting.
11. **To Discuss Expenditure at Effingham Junction Station**
 - It is proposed to remove road barriers at the entrance to Effingham Junction Station. Agreement has been reached with Network Rail. A contribution of £750 towards disposal of the barriers is requested.
12. **To Discuss Councillor Contact Email's Being Published in the Newsletter**
13. **To Discuss the Chairman's Christmas Party**
14. **To Agree Expenditure for VOTY Replica Shields**
 - It is proposed to purchase replica shields for previous winners of VOTY and current year. This is 11 shields at circa £60, total £660.
15. **To Discuss the Litterpick**
 - The litterpick will be on Saturday 5th October 10am until Midday
16. **The Repair Café Update**
17. **Task Group Progress Reports**

(Leaders of the group are to brief the council on relevant progress)

 - Communication Group *(Steve Harvey)*
 - Climate Change Group *(Sylvia Igglesden)*
 - Events Group *(Steve Harvey)*
 - Road Safety and Maintenance Group *(Andrew Franklin)*
 - Village Appearance Group *(Aileen Aitcheson)*
 - Community Group *(Holly Haling)*
 - Countryside Group. *(Juliet Robinson)*
 - Railway Group *(Andrew Franklin)*
 - Heritage Group *(Robert Taylor)*
18. **Project Groups Significant Update Reports**
19. **External Meetings**
20. **To Approve the Date of the Next Meeting of the Council**
 - The next Parish Council Meeting is scheduled for Monday October 14th at 7.30pm in the Village Hall Clubroom

***THE MINUTES OF PREVIOUS MEETINGS ARE AVAILABLE FOR VIEWING IN
HORSLEY LIBRARY***

Kevin Jenkins Assistant Parish Clerk 28/08/2024

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Appendix 1: **PLANNING & ENVIRONMENT COMMITTEE Report** New planning applications considered by the Committee Between 23rd July 2024 to the 5th August 2024

and dealt with under delegated authority:

Application	Committee Response
Hastings, Pennymead Drive, East Horsley, KT24 5AH Ref. No: 24/P/00996	No Objection
Yew Tree Cottage, Park Horsley, East Horsley, KT24 5RZ Ref. No: 24/P/01038	No Objection
Greenacres, Forest Road, East Horsley, KT24 5BT Ref. No: 24/P/00966	No Objection
La Meridiana Restaurant, Ockham Road South, East Horsley, KT24 6QU Ref. No: 24/P/00503	Objection
Sheepleas House, Epsom Road, West Horsley, KT24 6AL Ref. No: 24/P/00520	Objection
Honeysuckle Cottage, Honeysuckle Bottom, East Horsley, KT24 5TD Ref. No: 24/P/01071	No Comment
Fair Acre, Ockham Road North, East Horsley, KT24 6NT Ref. No: 24/P/01092	No Objection
6 Holmwood Close, East Horsley, Leatherhead, KT24 6SS Ref.No:24/T/00178	No Objection

**DECISIONS reported by Guildford Borough Council between
8th July 2024 to the 22nd August 2024 – Nil Return**

Only applications approved by Guildford Borough Council to which the Parish Council had objected, and applications refused by GBC or withdrawn, are reported here

Reference	Location	P&EC Response	GBC Decision
24/P/00707	Ruskin, Green Dene, East Horsley, KT24 5RG	Objection	Refused
24/P/00762	Carnanton Mawes, Green Dene, East Horsley, KT24 5R	Objection	Approved
24/P/00503	La Meridiana Restaurant, Ockham Road South, East Horsley, KT24 6QU	Objection	Refused
24/P/00337	Grey Walls, Chalk Lane, East Horsley, KT24 6TH	No Objection	Refused

Appeals Submitted or Decided between 8th July 2024 to the 22nd August 2024 – Nil Return

Reference	Location	Proposal	Appeal Date	Appeal Decided	Outcome
N/A	N/A	N/A	N/A	N/A	N/A

Appendix 2: PAYMENTS APPROVED 1st July 2024 to the 31st July 2024

Payment Type	Date	Payee	Reason	Amount £	Signatory 1	Signatory 2
Internet	09.07.24	Sylvia Igglesden	Local Banners	144.00	AA	RT
Internet	09.07.24	N Clemens	Skip Hire	265.20	AA	RT
Internet	09.07.24	Surrey Community	Payroll Fees	96.00	AA	RT
Internet	09.07.24	Mailbird	Summer Newsletter	1,508.50	AA	RT
Internet	09.07.24	N Clemens	Salary adjustment	176.25	AA	RT
Internet	09.07.24	K Jenkins	Salary adjustment	74.32	AA	RT
Internet	09.07.24	Gidden Place	Heritage Group	132.00	AA	RT
Internet	09.07.24	Nikki Worsfold	Comms Consultant	615.00	AA	RT
Internet	25.07.24	Village Hall	TG Room Hires	49.50	AA	RT
Internet	25.07.24	C Jany	Church Yard Maintenance	149.51	AA	RT
Internet	25.07.24	M Hyatt	Village Warden	414.00	AA	RT
Internet	25.07.24	Steve Harvey	Thatchers Wine	42.00	AA	RT
Internet	25.07.24	Steve Harvey	Local Banners	56.40	AA	RT
Total				3,722.68		

Standing Orders and Direct Debits Currently In Force

Frequency	Payee	Amount £	VAT reclaimable
Monthly	Surrey County Council - employer and employee pension contributions	£301.12	N/A
Monthly	Scottish & Southern Electricity (SSE) - streetlighting	Variable £221,94	Yes
Monthly	Aerial Direct broadband, VOIP	£56.86	Yes
Monthly	GBC Parking Enforcement	£131.42	Yes
Monthly	Mobile Telephone O2	£13.06	Yes
Monthly	Salaries	£2475.72	N/A
Monthly	Smile It Office 365 Application	£96.00	Yes
Monthly	Village Hall	583.33	N/A
Annual	Information Commissioner – registration under the Data Protection Act	£35.00	N/A