

EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Nicholas Clemens
East Horsley Parish Council Office, Kingston Avenue, EAST HORSLEY, Leatherhead KT24 6QT
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Draft as of 4th September 2024

Minutes of the Meeting of the Parish Council held in the Club Room East Horsley Village Hall 2nd September 2024 at 7.30pm

ATTENDANCE: Councillors; Aileen Aitcheson (Chair), Andrew Franklin, Hilary Gullen, Holly Haling, Steve Harvey, Sylvia Igglesden, & Juliet Robinson, Assistant Parish Clerk Kevin Jenkins, Surrey Cllr. Dennis Booth, GBC Cllr. Catherine Young & four members of the public.

52. To Receive and Accept Apologies for Absence in accordance with LGA 1972, Sch12, Para 40

1. Apologies received from Robert Taylor, & Colin Carmichael.

53. Declaration of Disclosable Pecuniary Interests (DPI's) by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and any Non-Pecuniary Interests in accordance with the Parish Council's Code of Conduct

2. None

54. To Agree and Sign the Minutes of the Previous Meeting held on the 22nd July 2024

3. The minutes of the previous meetings were agreed as an accurate record. The Chair signed them.

Chair's Comments

4. The Chair this evening Aileen Aitcheson opened the meeting by introducing herself as deputising for Robert Taylor who was unavailable to attend the meeting.

55. SCC and GBC Update

5. SCC Cllr. Dennis Booth thanked the Road Safety Task Group for their responses regarding the upcoming Parking Review that he was going to undertake with Surrey County Council and re-emphasized the ownership of Kingston Avenue as Guildford Borough Council and not Surrey.

6. GBC Cllr. Catherine Young confirmed that the money was now agreed and the Hart Path project would proceed. There was funding for the Norrels Ride hedge to be removed and Surrey County Council would then maintain the area going forward. She was also asked by the Councillors about charges imposed on Kirsty's Teas trading at Effingham Junction Station by Guildford Borough Council and to report back.

56. Public Participation

7. A resident who is a member of the congregation of Martins Church brought it to the attention of the Parish Council the dedication of new covid memorial windows on Sunday 13th October to which all Councillors are invited to attend, and that he was participating in a Sponsored cycle ride for the Deanery.

It was brought to the attention of the Council by another resident the dilapidated state of the Telephone Box at the corner of Kingston Avenue and Ockham Road South and the steps going from the Railway Station to Ockham Road South being a safety hazard.

From St Martins Court which is sheltered housing a local resident raised concerns regarding the proposed route of the HART Trail being too close to their accommodation and that the people living there being vulnerable elderly had safety concerns with the nearness of the proposed route.

57. Planning and Environment Matters

8. The Council reviewed the report on Planning & Environment Committee Meetings held since their previous council meeting, (Appendix 1)

58. Financial Matters

9. The list of payments issued since the previous meeting were approved, total being GBP3,722.68 Q1 Reconciliation Report was reviewed by the Councillors and subsequently approved.

59. To Agree Parish Council Insurance Renewal

10. The Council approved the renewal quote of GBP1,178.43 from Clear Councils using insurer Aviva Insurance Ltd.

60. To Discuss Upgrading the Forest Footpaths

11. The Council reviewed the plans for the Footpaths Improvements in the Forest submitted by Cllr. Juliet Robinson and it was decided that a possible approach to The Drift Golf Club as they have the tools for this type of work and with the total expenditure of GBP20,825 it was decided to refer this request to the Finance & Risk Management Committee due to meet on Thursday 19th September before any further decisions are made.

61. To Discuss Expenditure at Effingham Junction Station

12. After a discussion the expenditure of GBP750.00 was approved, by a majority vote in favour to pay for the removal of the red and white barriers at the station car park, but before the money is paid it was agreed to advertise on social media if anybody would like to take them for their own use.

62. To Discuss Councillor Contact E-mail Addresses Being Published in the Newsletter

13. It was agreed that it was each Councillors own decision as to whether they wanted their details printed in the Newsletter and that they advise the Editor accordingly.

63. To Discuss the Chair's "Thank You Party,"

14. Cllr. Steve Harvey advised that this will take place at Thatchers Bar & Restaurant in the Function Room on Thursday 12th December between 6pm and 8pm further details to follow.

64. To Agree Expenditure for VOTY Replica Shields

15. This request was declined by The Councillors as numerous objections were raised regarding this proposal, but it was agreed that going forward a photograph would be taken on the presentation of The Shield for the recipient to keep.

65. To Discuss the Litterpick

16. The event is being held on Saturday 5th October between 10am and midday with the following Cllrs. Attending:- 1/ Robert Taylor at Station Parade, 2/ Aileen Aitcheson at Bishopmead Parade and 3/ Hilary Gullen at Effingham Junction Stores

66. To Repair Café Update

17. Cllr. Andrew Franklin reported since the first one held on Saturday 6th July it has been very successful and well received. The next one is taking place on this coming Saturday the 7th September and is now very much, "Business as Usual".

67. Task Group Progress Reports

18. Climate Change (*Sylvia Igglesden*) - Advised next meeting of the group is the Wednesday 4th September.
19. Communications (*Steve Harvey*) - The Autumn Newsletter is due for delivery to the residents of the Village later this month
20. Community (*Holly Haling*) - Reported that the Christmas Village Event is scheduled for Saturday 7th December, and that The Horsley Community Fund have donated funds for a Women's Self Defence demonstration to be held later in the year
21. Countryside (*Juliet Robinson*) - There is a proposal for a combined group to include Effingham, West Horsley and East Clandon regarding public right of way paths, and a new Bus Service being Surrey Connect which is Digital Demand Responsive Transport (DDRT).
22. Events (*Steve Harvey*) – The date of the Chair's Thank You Party 12th December.
23. Heritage (*Steve Harvey*) - Blue Heritage Plaques are to be ordered for identified heritage sites in both East and West Horsley, and that Heritage Trail Walks are due to commence soon.
24. Railway (*Andrew Franklin*) – No Report Received.
25. Road Safety and Maintenance (*Andrew Franklin*) – New Road signs had been installed for Chalk Lane and Kingston Avenue replacing the old and faded ones, also new Traffic Mirror had been put up on Sainsbury's shop wall to assist residents when driving out on to Kingston Avenue.
26. Village Appearance (*Aileen Aitcheson*) – Next meeting of group is Thursday 19th September.

68. Project Groups Significant Update Report

27. No Reports Received.

69. Report on External Meetings

28. Cllrs. Hilary Gullen and Juliet Robinson are to attend the Eastern Villages Flood Forum Meeting on Friday 20th September.

70. To Approve the Date of the Next Meeting of the Council

34. The meeting is scheduled for Monday 14th October 2024 starting at 7.30pm in The Clubroom of East Horsley Village Hall KT24 6QT and we have received apologies in advance from Cllrs. Steve Harvey and Juliet Robinson.

Kevin Jenkins, Assistant Parish Clerk

5th September 2024

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Appendix 1: PLANNING & ENVIRONMENT COMMITTEE Report

New planning applications considered by the Committee
Between 23rd July 2024 to the 5th August 2024

and dealt with under delegated authority:

Application	Committee Response
Hastings, Pennymead Drive, East Horsley, KT24 5AH Ref. No: 24/P/00996	No Objection
Yew Tree Cottage, Park Horsley, East Horsley, KT24 5RZ Ref. No: 24/P/01038	No Objection
Greenacres, Forest Road, East Horsley, KT24 5BT Ref. No: 24/P/00966	No Objection
La Meridiana Restaurant, Ockham Road South, East Horsley, KT24 6QU Ref. No: 24/P/00503	Objection
Sheepleas House, Epsom Road, West Horsley, KT24 6AL Ref. No: 24/P/00520	Objection
Honeysuckle Cottage, Honeysuckle Bottom, East Horsley, KT24 5TD Ref. No: 24/P/01071	No Comment
Fair Acre, Ockham Road North, East Horsley, KT24 6NT Ref. No: 24/P/01092	No Objection
6 Holmwood Close, East Horsley, Leatherhead, KT24 6SS Ref.No:24/T/00178	No Objection

**DECISIONS reported by Guildford Borough Council between
8th July 2024 to the 22nd August 2024 – Nil Return**

Only applications approved by Guildford Borough Council to which the Parish Council had objected, and applications refused by GBC or withdrawn, are reported here

Reference	Location	P&EC Response	GBC Decision
24/P/00707	Ruskin, Green Dene, East Horsley, KT24 5RG	Objection	Refused
24/P/00762	Carnanton Mawes, Green Dene, East Horsley, KT24 5R	Objection	Approved
24/P/00503	La Meridiana Restaurant, Ockham Road South, East Horsley, KT24 6QU	Objection	Refused
24/P/00337	Grey Walls, Chalk Lane, East Horsley, KT24 6TH	No Objection	Refused

Appeals Submitted or Decided between 8th July 2024 to the 22nd August 2024 – Nil Return

Reference	Location	Proposal	Appeal Date	Appeal Decided	Outcome
N/A	N/A	N/A	N/A	N/A	N/A

Appendix 2: PAYMENTS APPROVED 1st July 2024 to the 31st July 2024

Payment Type	Date	Payee	Reason	Amount £	Signatory 1	Signatory 2
Internet	09.07.24	Sylvia Igglesden	Local Banners	144.00	AA	RT
Internet	09.07.24	N Clemens	Skip Hire	265.20	AA	RT
Internet	09.07.24	Surrey Community	Payroll Fees	96.00	AA	RT
Internet	09.07.24	Mailbird	Summer Newsletter	1,508.50	AA	RT
Internet	09.07.24	N Clemens	Salary adjustment	176.25	AA	RT
Internet	09.07.24	K Jenkins	Salary adjustment	74.32	AA	RT
Internet	09.07.24	Gidden Place	Heritage Group	132.00	AA	RT
Internet	09.07.24	Nikki Worsfold	Comms Consultant	615.00	AA	RT
Internet	25.07.24	Village Hall	TG Room Hires	49.50	AA	RT
Internet	25.07.24	C Jany	Church Yard Maintenance	149.51	AA	RT
Internet	25.07.24	M Hyatt	Village Warden	414.00	AA	RT
Internet	25.07.24	Steve Harvey	Thatchers Wine	42.00	AA	RT
Internet	25.07.24	Steve Harvey	Local Banners	56.40	AA	RT
Total				3,722.68		

Standing Orders and Direct Debits Currently In Force

Frequency	Payee	Amount £	VAT reclaimable
Monthly	Surrey County Council - employer and employee pension contributions	£301.12	N/A
Monthly	Scottish & Southern Electricity (SSE) - streetlighting	Variable £221,94	Yes
Monthly	Aerial Direct broadband, VOIP	£56.86	Yes
Monthly	GBC Parking Enforcement	£131.42	Yes
Monthly	Mobile Telephone O2	£13.06	Yes
Monthly	Salaries	£2475.72	N/A
Monthly	Smile It Office 365 Application	£96.00	Yes
Monthly	Village Hall	583.33	N/A
Annual	Information Commissioner – registration under the Data Protection Act	£35.00	N/A

