

EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Mr Nicholas Clemens
East Horsley Parish Council Office, Kingston Avenue, EAST HORSLEY, Leatherhead KT24 6QT
www.easthorsley.info Telephone: (01483) 281148 e-mail parishcouncil@easthorsleypc.org

draft as at 20th March 2018

Minutes of the Meeting of the Parish Council held in the Lovelace Room, East Horsley Village Hall, Kingston Avenue, East Horsley, on Monday 19th February 2018 at 7.30pm.

ATTENDANCE: Stephen Skinner (Chairman) Councillors; John Carr, Aileen Aitcheson, Robert Taylor, Stephen Groom, Steve Punshon, Linda Elliott, Andrew Franklin. Clerk, Nick Clemens; SCC Councillor, Julie Iles; GBC Councillors, Matt Sarti and David Reeve; thirteen members of the public.

174 To Receive and Accept Apologies for Absence. in accordance with the LGA 1972, Sch12, Para 40

1. None

175 Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).

2. None

176 Register of Interests – To declare amendments (*members are reminded that any amendments must also be notified in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford, GU2 4BB*)

3. None received

177 To Agree and Sign the Minutes of the Previous Meetings Held on 19th February 2018.

4. The minutes of the previous meetings were agreed as an accurate record. They were signed by the Chairman.

178 Chairman's Comments

5. The Chairman thanked volunteers who turned up in the snow for the litter pick. The event was cancelled and a new date will be arranged.
6. The Chairman thanked the team responsible for the Spring Newsletter.
7. The Chairman was pleased that SCC had found extra funding for road repairs. He asked Councillors to consider the areas in East Horsley in need of most attention.
8. The Chairman reminded Councillors that they are required to attend training on GDPR.

179 Public Participation

9. David Reeve reported that The Drift Golf Club has signed the legal agreement with SCC. This includes a commitment to reinstate the passing bays, £75,000 has been set aside for this
10. Speeding along Ockham Road North is still a concern. The Clerk reported that a data capture device would be installed by Surrey Police by the end of March.
11. A resident was concerned at the number and size of banners in the village as it was unsightly.
12. A resident was concerned at the condition of the flint wall at Thatchers Hotel and Bishopsmead Parade.
13. Ian Symes, Effingham Parish Councillor, reported that their NP referendum had been successful with 92% of voters in favour.

180 Planning & Environment Committee

11. The Council accepted the report on Planning & Environment Committee Meetings held since the previous council meeting (Appendix 4).

181 Financial Matters

12. The list of cheques issued since the previous meeting were approved, these totalled £4,624.51 (Appendix 5).

182 Clerk's Salary 2018-19

13. The Council approved the increase in line with the National Joint Council Agreement.

183 To Agree the Standing Orders

14. The Council agreed the Standing Orders.

184 To Agree the Financial Regulations

15. The Council agreed the changes that meet good management practice.

185 To Receive an Update from Thatchers Hotel

16. The manager did not attend the meeting. An invitation will be sent for the April PC meeting

186 To Agree to Make a Contribution to Guildford Residents Association

17. It was agreed to contribute £150 to GRA. This is a contribution towards the cost of engaging an expert witness in the Local Plan examination. *Localism Act 2011 ss1-8*

187 To Approve a Grant for Raleigh School

18. The Council agreed a grant of £2,000 towards the lockdown alarm project. *Localism Act 2011 ss1-8*

188 To Approve Expenditure on VAS

19. A decision on this was deferred for further investigation.

189 To Discuss the Parking Area Opposite Conisbee Butchers, Lynx Hill

20. It has been established that this is designated highway. Julie Iles is liaising with SCC to have the severe potholes repaired.

190 Task Group Progress Reports

21. Road Safety and Maintenance/VAS Traffic Calming/Lord Task Group. (*Andrew Franklin*) The next meeting with SCC will be 20th March. Speeding on Old Lane will be discussed along with other highway management issues. Communication Task Group. (*Stephen Groom*) A meeting will be held on 20th March. Arrangements for the APM, GDPR and the Newsletter will be discussed.
22. Neighbourhood Plan Task Group. (*Robert Taylor*). The referendum will be held on 17th May the steering group will start promoting this.
23. Community Activities & Allotments Task Group. (*Linda Elliott*) The Cultural event is progressing and many of the groups involved have been booked.
24. Village Appearance Task Group. (*Aileen Aitcheson*) Bluebell Lane car park has been cleared, St Martin's Close to the A246 will be repaired in Early May. Councillors have been asked to put forward ideas for enhancing the village appearance.
25. Local Economy Task Group (*Stephen Skinner*). The Horsley Business Networking Group met, GDPR was the main subject and there was networking with local

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businesses.

26. Woodland Task Group. (*John Carr.*) The main concern at present is the installation of passing bays in on land owned by the Parish at The Forest.

191 To Approve the Date of the Next Meeting of the Council

32. The next meeting of the Parish Council is scheduled for Monday April 9th at 7.30pm in the Lovelace Room, East Horsley Village Hall.

Chairman

20th March 2018

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Appendix 4: **PLANNING & ENVIRONMENT COMMITTEE Report**

New planning applications considered by the Committee

between 29th January 2018 & 27th February 2018

and dealt with under delegated authority:

Application	Committee Response
Post Office, 12 Station Parade, East Horsley, Leatherhead, KT24 6RU Ref. No: 18/P/00071	No Objection
Post Office, 12 Station Parade, East Horsley, Leatherhead, KT24 6RU Ref. No: 18/P/00149	Objection
Blue Hayes Cottage, Surrey Gardens, Effingham Junction, Leatherhead, KT24 5HF Ref. No: 18/P/00123	No Objection
The Post House, Ockham Road South, East Horsley, Leatherhead, KT24 6RU Ref. No: 17/P/0244	No Objection
Laurel Corner, High Park Avenue, East Horsley, Leatherhead, KT24 5DD Ref. No: 18/P/00135	No Objection
Glengall, Pennymead Drive, East Horsley, Leatherhead, KT24 5AH Ref. No: 18/P/00129	No Objection
Telephone Exchange, Ockham Road South, East Horsley, Leatherhead, KT24 6RW Ref. No: 18/T/00021	No Objection
Farr Cottage, Ockham Road South, East Horsley, Leatherhead, KT24 6QE Ref. No: 18/P/00176	No Objection
Westwind, Lynx Hill, East Horsley, Leatherhead, KT24 5AX Ref. No: 18/P/00212	No Objection
Dalnagairn, Highfields, East Horsley, Leatherhead, KT24 5AA Ref. No: 18/P/00217	No Objection
Fair Winds, Manor Close, East Horsley, Leatherhead, KT24 6SB Ref. No: 18/P/00270	Objection
The Duke Of Wellington, Guildford Road, East Horsley, Leatherhead, KT24 6AA Ref. No: 18/T/00042	No Objection

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DECISIONS reported by Guildford Borough Council between 30th January 18 & 12th March 18
Only applications approved by Guildford Borough Council to which the Parish Council had objected, and applications refused by GBC or withdrawn, are reported here

Reference	Location	P&EC Response	GBC Decision
Ref. No: 17/P/02449	The Post House, Ockham Road South, East Horsley, Leatherhead, KT24 6RU	No Objection	Refuse

APPEALS Submitted or Decided between 13th February 2018 & 12th March 2018

Reference	Location	Proposal	Appeal Submitted	Appeal Decided	Outcome
None					

Appendix 5: PAYMENTS APPROVED**Cheques Signed by Councillors between 20th December 2017 & 30th January 2018**

Payment Type	Date	Payee	Reason	Powers	Amount £	Signatory 1	Signatory 2
Internet	22/02/18	Simply Print	Banner	LGA 1972 S142	90.00	SJS	JC
Internet	22/02/18	Mulberry Co	Internal Audit	LGA 1972 S111	232.68	SJS	JC
Internet	22/02/18	B Aldred	Webmaster	LGA 1972 S142	264.00	SJS	JC
Internet	22/02/18	St Martin's Church	Churchyard Maintenance	LGA 1972 S215	315.70	SJS	JC
Internet	22/02/18	GBC	Xmas Lights	LGA 1972 S145	3,722.13	SJS	JC
				Total	4,624.51		

Standing Orders and Direct Debits Currently In Force

Frequency	Payee	Powers	Amount £	VAT reclaimable
Monthly	Surrey County Council - employer and employee pension contributions	LGA 1972 s.111	£432.19	No
Monthly	Scottish & Southern Electricity (SSE) - streetlighting	Highways Act 1980	Variable £35.00	Yes
Monthly	Mr & Mrs Little (Storage)	LGA 1972 s111	£90.00	No
Monthly	PlusNet broadband, phone line rental and calls	LGA 1972 s.111	Variable ~£31	Yes
Monthly	Clerk Salary	LGA 1972 s.111	£1,518.23	No
Monthly	Guildford Borough Council - parking enforcement	Road Traffic Act 1984	£131.42	Yes
Annual	Information Commissioner – registration under the Data Protection Act	LGA 1972 s.111	£35.00	No

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13th March 2018

Minutes of a Meeting of the Parish Council Finance & Risk Management Committee held in the Parish Council Office, East Horsley Village Hall, Kingston Avenue, East Horsley, on 12th March 2018 at 10.00 am.

ATTENDANCE:

Chairman Stephen Skinner, John Carr, Aileen Aitcheson and Nicholas Clemens (Clerk).

55. To Receive and Accept Apologies for Absence

1. None

56. Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).

2. None.

57. Register of Interests – To declare any amendments (*members are reminded that any amendments must also be notified in writing to the Monitoring Officer, Guildford Borough Council, Millmead, Guildford, GU2 4BB*).

3. None

58. Declaration of Gifts or Hospitality over £25.

4. None

59. Review the Deposit Account Balances

5. It was agreed the figures were accurate.

60. To Agree to the Transfer of Funds

6. The Committee agreed to transfer £20,000 from the Unity Trust Deposit Account to the Unit Trust Bank Account once the first instalment of the precept is received in April.

61. To Review the Standing Orders and Financial Regulations

7. The Committee were satisfied the Standing Orders were appropriate. Changes to the Financial Regulations were agreed and these would be recommended to the Council on 19th March.

62. Next F&R Meeting

8. The next meeting of the Finance & Risk Committee will be 10.00am 16th April 2018

Chairman