

EAST HORSLEY PARISH COUNCIL

Clerk and Responsible Financial Officer: Mr Nicholas Clemens
East Horsley Parish Council Office, Kingston Avenue, EAST HORSLEY, Leatherhead KT24 6QT
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draft as at 19th March 2019

Minutes of the Meeting of the Parish Council held in the Lovelace Room, East Horsley Village Hall, Kingston Avenue, East Horsley, on Monday 18th March 2019 at 7.30pm.

ATTENDANCE: Stephen Skinner (Chairman) Councillors; John Carr, Robert Taylor, Stephen Groom, Aileen Aitcheson, Linda Elliott, Andrew Franklin. Clerk, Nick Clemens, SCC Councillor Julie Iles, GBC Councillor, David Reeve and 7 members of the public.

141 To Receive and Accept Apologies for Absence. in accordance with the LGA 1972, Sch12, Para 40

- 1 Steve Punshon, Antony Etwell

142 Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).

2. None

143 To Agree and Sign the Minutes of the Previous Meetings held on 7th January 2019.

3. The minutes of the previous meetings were agreed as an accurate record. They were signed by the Chairman.

144 Chairman's Comments

4. The litter pick was a great success attracting 40 volunteers from the ages of 11 and 80.
5. Ockham Road South has become a race track, the risk of a serious accident is high.
6. West Horsley PC are holding their Summer Fair on 14th September, EHPC will offer their support to this.

145 Public Participation

7. A resident announced his intention to stand for election to GBC at the forthcoming election.
8. GBC Councillor, David Reeve, commended Surrey Highways for their swift repair to a dangerous manhole cover.
9. David Reeve announced he would be standing down as GBC Councillor in May. The Chairman thanked him for the work he has done for East Horsley.
10. The Communications Consultant asked if those present had received their Newsletter. It was evident that delivery has been patchy.
11. Steve Harvey confirmed representatives of Network Rail and South Western Trains will attend a meeting on 8th April to review the Horsley and Effingham Stations in advance of the Annual Parish Meeting.
12. A request was made to have a privet hedge cut back on The Drift. The property owner will be asked to do this.
13. A West Horsley Councillor announced her intention to stand for election to GBC at the forthcoming election.
14. SCC Councillor, Julie Iles, informed the Council that her members allocation for highways for 2019-20 is £7500, £5000 of this will be for vegetation work. Her community project allocation will be £5,000.

146 Planning & Environment Committee

15. The Council accepted the report on Planning & Environment Committee Meetings held since the previous council meeting (Appendix 4).

147 Financial Matters

16. The list of cheques issued since the previous meeting were approved, these totalled £2491.80 (Appendix 5)

17. The Council agreed Virements presented by the Clerk.

148 To Agree the Risk Assessment & Risk Management Policy

18. The Council agreed the changes presented by the Clerk.

149 To Agree Financial Regulations

19. The Council agreed the Financial Regulations.

150 To Agree Expenditure on Planters

20. The Village Appearance Task Group requested a fund of £1000 to install planters at Station Parade, Effingham Junction and Bishopsmead Parade. Sponsorship has been sought to defray the initial cost. The Council agreed to the expenditure. *Highways Act 1980*

151 To Discuss Arrangements for May 2nd Council Elections

21. The Clerk reported that the election will be advertised on the website and notice boards from 25th March. Councillor nomination packs were made available to those present.

152 Community Governance Review

22. The Council agreed to include consideration for increasing the number of elected Councillors from nine to twelve in the review.

153 To Review the Litter Pick

23. It was agreed it was a great success with an increase in volunteers. This was down to better advertising of the event. Health & Safety should be reviewed before the September event.

154 Task Group Progress Reports

24. Vision Task Group. (*Antony Etwell*) No Report. It was requested that action points from meetings be distributed to Councillors

25. Road Safety and Maintenance. (*Andrew Franklin*) Robert Taylor was thanked for collating accident data. This showed a significant rise in serious accidents. Surrey Highways have been given this data and Surrey Police will also be lobbied to take action against speeding.

26. Communications Task Group. (*Stephen Groom*) Action points have been circulated from recent meetings. Preparations for the Annual Parish Meeting are advancing. The directory in the newsletter has been very successful.

27. Community Activities & Allotments Task Group. (*Linda Elliott*) No report

28. Village Appearance Task Group. (*Aileen Aitcheson*) The installation of planters will enhance the village and compliment work carried out by the village warden.

29. Local Economy Task Group (*Stephen Skinner*). No Report

30. Woodland Task Group. (*John Carr.*) The Woodland Trust has produced a 5 year management plan for Great Ridings Wood, the task group will review this.

155 Report on External Meetings

31. Stephen Groom attended an event at Guildford Museum. He expressed his disappointment that East Horsley were not represented.

156 To Approve the Date of the Next Meeting of the Council

32. The next Meeting is scheduled for Monday April 15th at 7.30pm in the Lovelace Room, East Horsley Village Hall.

Chairman

19th March 2019

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Appendix 4: **PLANNING & ENVIRONMENT COMMITTEE Report**

**New planning applications considered by the Committee
 between 11th February 2019 & 25th February 2019
 and dealt with under delegated authority:**

Application	Committee Response
Bay Tree Lodge, The Highlands, East Horsley, Leatherhead, KT24 5BG Ref. No: 19/P/000108	No Objection
Ferndene, Forest Road, East Horsley, Leatherhead, KT24 5ER Ref. No: 19/P/00107	No Objection
Llanover Cottage, Ockham Road South, East Horsley, Leatherhead, KT24 6SN Ref. No: 19/P/001249	No Objection
Gerrins, Longhurst Road, East Horsley, Leatherhead, KT24 6AF Ref. No: 19/P/00077	No Objection
Beechlands, The Pheasantry, Guildford Road, East Horsley, Leatherhead, KT24 5SB Ref. No: 19/P/00144	No Objection
10 Old Lane, Cobham, KT11 1NP Ref. No: 19/P/00192	No Objection
Lovelace Lodge, Woodland Close, East Horsley, Leatherhead, KT24 5AR Ref. No: 19/P/00199	No Objection
Dormer Cottage, Forest Road, East Horsley, Leatherhead, KT24 5DH Ref. No: 19/P/00201	No Objection
High Brambles, Park Corner Drive, East Horsley, Leatherhead, KT24 6SE Ref. No: 19/P/00191	Objection
Thornleas Place, Station Approach. East Horsley Ref. No: 19/T/00026	No Objection
Kenwood, Ockham Road South, East Horsley, Leatherhead, KT24 6SG Ref. No: 19/P/00213	No Objection
Horsley Towers Service Station, Guildford Road, East Horsley, Leatherhead, KT24 6TA Ref. No: 19/P/00223	No Objection
The Sheiling, Forest Road, East Horsley, Leatherhead, KT24 5ER Ref. No: 19/P/00215	No Objection
St Anns, Surrey Gardens, Effingham Junction, Leatherhead, KT24 5HF Ref. No: 19/P/00220	No Objection
Penchala, The Warren, East Horsley, Leatherhead, KT24 5RH Ref. No: 19/P/00234	No Objection
Hornbeams, Lynx Hill, East Horsley, Leatherhead, KT24 5AX Ref. No: 19/P/00244	No Objection
Beech Grove, The Warren, East Horsley, Guildford, KT24 5RH Ref. No: 19/P/00252	No Objection
Daisy Cottage, Ockham Road South, East Horsley, Leatherhead, KT24 6RX Ref. No: 18/P/02412	No Objection

**DECISIONS reported by Guildford Borough Council between
17th December 2018 & 7th January 2019**

Only applications approved by Guildford Borough Council to which the Parish Council had objected, and applications refused by GBC or withdrawn, are reported here

Reference	Location	P&EC Response	GBC Decision
19/P/00019	Nemora, Forest Road, Effingham Junction, Leatherhead, KT24 5HE	Objection	Approved
18/P/02413	8 Parkside Close, East Horsley, Leatherhead, KT24 5BY	No Objection	Refused

APPEALS Submitted or Decided between 10th February 2019 & 12th March 2019

Reference	Location	Proposal	Appeal Submitted	Appeal Decided	Outcome
None					

Appendix 5: PAYMENTS APPROVED

Payments Authorised by Councillors between 17th January & 12th March 2019

Payment Type	Date	Payee	Reason	Powers	Amount £	Signatory 1	Signatory 2
Internet	05.02.19	Jason Lee	Toilet Cleaning	LGA 1972 s111	180.00	AJA	SJS
Internet	05.02.19	Jason Lee	Village Warden	Highways Act 1980	997.50	AJA	SJS
Internet	05.02.19	Street Furnishings	Traffic Mirrors	RTA 1984	444.00	AJA	SJS
Internet	05.02.19	SALC	Training	LGA 1972 s111	78.00	AJA	SJS
Internet	05.02.19	Came & Co	Toilet Ins.	Public Health Act 1936	87.30	AJA	SJS
Internet	05.02.19	B Aldred	Comms Co	LGA 1972 s142	705.00	AJA	SJS
				Total	2491.80		

Standing Orders and Direct Debits Currently In Force

Frequency	Payee	Powers	Amount £	VAT reclaimable
Monthly	Surrey County Council - employer and employee pension contributions	LGA 1972 s.111	£432.19	No
Monthly	Scottish & Southern Electricity (SSE) - streetlighting	Highways Act 1980	Variable £35.00	Yes
Monthly	Mr & Mrs Little (Storage)	LGA 1972 s111	£90.00	No
Monthly	PlusNet broadband, phone line rental and calls	LGA 1972 s.111	Variable ~£31	Yes
Monthly	Clerk Salary	LGA 1972 s.111	£1,518.23	No
Monthly	Guildford Borough Council - parking enforcement	Road Traffic Act 1984	£131.42	Yes
Annual	Information Commissioner – registration under the Data Protection Act	LGA 1972 s.111	£35.00	No